



# POLICY MANUAL

<b>Policy title:</b>	<b>SELF-HELP PROGRAMME POLICY</b>
<b>Policy number:</b>	<b>To set guidelines for community contribution towards road infrastructure projects.</b>
<b>Objective:</b>	<b>Transport and Infrastructure</b>
<b>Link to community vision/service:</b>	<b>Operations</b>
<b>Program Area:</b>	<b>Type text here</b>
<b>Policy created: July 23, 2007</b>	<b>Council reviewed: 23/7/2007, 8/1/14</b>
<b>Last reviewed by staff: 8/1/14</b>	<b>TRIM Ref: ED10/15886 &amp; ED16/33088</b>

## Policy Objective:

Council recognises and supports the contribution that the community can make by providing funds to support Council's expenditure on the construction of agreed lengths of the road network.

## Administration:

- Applications to carry out projects may be submitted by any individual, a group of people or businesses for work on Council's road network.
- Council may contribute up to a maximum of 50% of the final construction cost.
- Council may undertake and/or support such community road improvement projects, as it considers appropriate.
- In considering the approval of a project, Council may take into consideration the following factors:
  1. the assessed community needs
  2. funding resources availability
  3. maintenance implications both in the short and long term
  4. potential maintenance and public risk/liability issues.
- Council retains the right to accept or reject any proposal.
- No work can commence on a project until a Self-Help Agreement is finalised, and Council has approved it by resolution.
- Also, no work can commence on a project until at least 50% of the funds have been paid by the other party.

## Council's Annual Limit for the Self-Help Programme:

As per Council Resolution 115/05, "A separate body of funding be determined by Council to fund its share of sealing gravel roads contributed by residents and that an annual limit on Council's share be put up at \$100,000. Further, that residents contribute a minimum of 50 per cent of the construction costs".

This policy is a living document and as such the policy will be revised as the Council's goals and corporate directions change.