



Client Details:

Organiser's Name:	Phone:
Email:	
Birthday Child's Name:	Age Turning:
Party Date:	Guest Numbers:

Party Details:

Party Time: We host parties 12noon – 3pm	SATURDAY <i>(Waterslide & Inflatable operational 12pm-3pm)</i>
Times Available for Parties <i>Subject to availabilities – Only max 2 parties per day available</i>	12pm-3pm
Booking Fee	\$35.50 <i>Non-refundable fee, includes- confirmation of booking, table, chairs, & decorations</i>
Party Pack	\$11.00/child <i>Includes entry, waterslide and inflatable.</i>
Party Pack Add-On Options Food packs will be delivered between 12pm-1pm. Cold drinks may be purchased from Cafe by party host at 10% discount.	Food Pack A: \$40: Platter of hot chips (sweet potato option available on special request) and nuggets (serves 5) Food Pack B: \$70 Platter of hot chips (Sweet Potato option available on special request) and nuggets (serves 10) Vegetarian options of Broccoli cheese bites (+\$5 per pack) or Spinach fetta/ricotta pastries (+\$10 per pack) can be added at your request

Guest List:

(*Reception staff will mark names off on the day)

1 _____

8 _____

15 _____

2 _____

9 _____

16 _____

3 _____

10 _____

17 _____

4 _____

11 _____

18 _____

5 _____

12 _____

19 _____

6 _____

13 _____

20 _____

7 _____

14 _____

21 _____



Client Agreement

By completing and signing this Facility Booking form, the applicant agrees to the conditions of entry and the below mentioned terms and conditions in relation to their booking. Goonellabah Sports and Aquatic Centre, herein known as GSAC, reserves the right to cancel any booking at its discretion if these conditions are not adhered to. Any misconduct or misdemeanor does not absolve the hirer of the full space hire fee and will still be made liable for any and all fees applicable.

General:

- User Groups and/or hirers are not permitted to sublet any Lismore City Council facilities to other user groups unless approved by council.
- General and normal cleaning is included in the space hire charges. The client may incur additional charges where an event has created cleaning requirements which are considered to be over and above 'normal' cleaning, as deemed appropriate by GSAC event supervising staff and/or centre management.
- In considerations of the high standards of GSAC, patrons are to be appropriately attired to suit the event and demographic. Otherwise neat casual clothes are deemed appropriate.
- Lismore City Council has a "No Smoking Policy", under the Smoke Environment Act 2000, on all Council grounds whereby smoking is not permitted at the centre, including all buildings and grounds. It is the responsibility of the user group to ensure that all patrons attending their event abide by this regulation. Penalties may apply.
- Guests are permitted to park inside the centre grounds in the car park facility adjacent to the centre, entry via Oliver Avenue or Simeon Drive. During the weekend, any events that may require additional parking can do so at the Council Chambers at 43 Oliver Avenue, Goonellabah.
- Under NSW Child Protection Legislation, all user groups and/or hirers who provide services to children and wish to hire any GSAC facilities must have appropriate Child Protection policies and procedures in place, including a 'Working with Children Check' with evidence provided upon booking.
- Alcohol may only be consumed in those areas approved by Centre Management and in accordance with all state regulations. Appropriate permits will be required to be applied for depending on the nature of the event, any cost incurred in doing so is the sole responsibility of the user group/hirer. In accordance with the Responsible Service of Alcohol, GSAC staff will refuse the service of alcohol to any guest deemed to be intoxicated or under the age of eighteen (18) years.
- On any occasion that centre property and/or equipment is damaged or stolen due to the actions of the user group and/or hirer and its guests, such costs associated with repairing or replacing the property and/or equipment will be the responsibility of the hirer.
- Whilst all due care is taken when handling the property of the organisers, no responsibility will be accepted by GSAC in relation to damage to, or loss of, property before, during, and after a function.

Please Initial: _____

GSAC Pool Hire:

- Lismore City Council Hygiene Policy:
 - Do not use the pool if you have had diarrhea in the past two weeks.
 - Close fitting swimming costumes must be worn at all times.
 - Please shower and use the toilet before entering the pool.
 - Avoid swallowing or putting pool water in your mouth.
- Non-toilet trained infants:
 - Must wear aqua- nappies (disposable or re-usable) with swimmers over the top.
 - Under no circumstances are regular nappies to be worn while swimming.
 - Should be taken to the toilet frequently.
 - Nappies are to be changed in the change rooms and not at poolside.
 - The child should be showered properly after changing and the parent/guardian should wash their hands immediately afterwards.
 - Soiled nappies are to be disposed of in the appropriate bins provided.
- Keep Watch at Public Pools:

- ‘Keep Watch at Public Pools’ is an integrated water safety program which aims to increase awareness of the strategies available to keep children safe when in, on or around public pools and aquatic facilities. The ultimate aim of the program is to eliminate all drowning deaths and near drowning incidents that occur in aquatic leisure centres, public swimming centres and pools. In the short term it is hoping to increase awareness of strategies to keep children safe, change attitudes about what is appropriate safety at public swimming pools and raise awareness about preventative strategies. It also aims to highlight the need for an increase in parental responsibility, rather than relying on pool lifeguards to babysit children.” Royal Life Saving Society Australia.
- ‘The Keep Watch @ Public Pools’ policy and the ages within it represent minimum standards that Royal Life Saving expects of public pools however Royal Life Saving encourages pools to adopt a higher standard.
- The minimum standards are as follows:
 - Children (under 10 years) are not allowed entry unless under active supervision of a person 16 years or older.
 - Parents/Guardians should actively supervise their children at all times. As such, they should be dressed ready for action, including unexpected entry to a pool.
 - Children 0 – 5: For 0-5 years old and non-swimmers a parent or carer is in the water at all times within arms’ reach of the child. It is best if you are engaging with your child i.e. playing with them, talking to them.
 - Children 6 – 10: For 6-10 years old constant active supervision is required. Be prepared to get wet and enter the water with this age group.
 - Children 11 – 14: For 11-14 year olds it is recommended that parents check up on their child by physically going to the point where they are in or around the water.
- Active Supervision:
 - Active supervision is defined as consisting of four key elements:
 - Be Prepared – parents/carers should ensure they have everything they need before getting into the water such as towels and dry clothes
 - Be Close – parents/carers should always be within arms’ reach of their child
 - All of Your Attention – parents/carers should focus all of their attention on their child and get into the pool and talk and play with them
 - All of The Time – parents/carers should never leave their child alone in the water, nor should they be left in the care of an older child or the Lifeguard at the public pool
- Diving:
 - A dive is defined as entry into water where the upper body (hands, arms and head followed by the torso and lower limbs) enters first during activities.
 - “No Diving” prohibition notices conforming to the Guidelines for Safe Pool Operations (GSPO) are displayed where it is considered unsafe to dive from the poolside.
 - Only qualified swim coaches, lifesaving instructors (excepting beach lifesaving) and licensed swimming and water safety teachers should instruct safe water entries and diving skills.
 - Any group wishing to conduct dive starts into the shallow end of the pool for relays must conduct a risk assessment of the activity before the event and acknowledge full responsibility for the consequences arising from the activity.
 - In water depth less than 900mm dive starts are not permitted. All events should commence in the water.

I hereby certify that the information provided in this application is true and correct and I agree to adhere to the terms and conditions of use as outlined in this form, as well as the conditions of entry for GSAC’s Facilities.

Hirer Signature: _____ Date: ____/____/____

GSAC Staff Signature: _____ Date: ____/____/____