

Ordinary Meeting

An ORDINARY MEETING of LISMORE CITY COUNCIL will be held at the COUNCIL CHAMBERS, Oliver Avenue, GOONELLABAH on **Tuesday, August 8, 2006 at 6.00 pm** and members of Council are requested to attend.

Paul G. O'Sullivan
General Manager

August 1, 2006



Agenda

Opening of Meeting and Prayer (Mayor)

Apologies and Leave of Absence

Confirmation of Minutes
Ordinary meeting – July 11, 2006

Disclosure of Interest

Public Access Session

Public Question Time

Condolences

Mayoral Minutes

Notice of Rescission Motions

Notice of Motions

Altering Order of Business
(Consideration of altering the order of business to debate matters raised during Public Access).

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Questions Without Notice

Confidential Matters - Committee of the Whole

Strategic Plan Summary

Lismore regional city

STRATEGIC PRIORITY	AIMS	INITIATIVES
Economic Development	Build Lismore's reputation as a regional city for residents, businesses, education providers, health services and government.	<ul style="list-style-type: none"> ▶ Champion education ▶ Promote health facilities ▶ Support regional agriculture ▶ Promote cultural life ▶ Promote Lismore as a legal centre ▶ Support for sport
	Increase regional economic development, tourism and job creating investments.	<ul style="list-style-type: none"> ▶ Promote regional development ▶ Develop tourism ▶ Support businesses ▶ Pursue CBD revitalisation ▶ Assist in job creation ▶ Assist in creating new income opportunities
Quality of Life	Make Lismore a safe, healthy and caring community in which to live.	<ul style="list-style-type: none"> ▶ Increase social cohesion ▶ Support villages ▶ Provide community services ▶ Encourage sustainable development ▶ Promote recreation and leisure
Leadership by Innovation	Lead the region by demonstrating innovative practices in governance, customer service, communication, consultation, virtual amalgamation and financial management.	<ul style="list-style-type: none"> ▶ Lead the region ▶ Increase revenue from grants ▶ Improve customer service ▶ Consult the community ▶ Update technology ▶ Provide user pays services ▶ Privatise selected services ▶ Share assets and resources
Natural Environment	Preserve and rehabilitate Lismore's natural environment.	<ul style="list-style-type: none"> ▶ Provide sustainable land use planning ▶ Improve catchment management ▶ Conserve and repair the environment
Infrastructure	Further enhance Lismore's transportation, parking and pedestrian networks.	<ul style="list-style-type: none"> ▶ Improve transport systems ▶ Improve roads, cycleways and footpaths ▶ Assist with public transport ▶ Assist airport operations ▶ Support fleet operations
Water and Waste Cycle	Educate our community and lead the state in water and waste-cycle management.	<ul style="list-style-type: none"> ▶ Manage stormwater drainage systems ▶ Manage water and sewage ▶ Manage the waste stream and reduce waste

Report

Subject	Carrington Street Upgrade
File No	GJH:VLC:S7303,SS74
Prepared by	Executive Director – Infrastructure Services
Reason	To obtain Council's endorsement of proposed streetscape design and allocation of budget for Carrington Street upgrade.
Objective	To finalise streetscape design for the upgrade of Carrington Street between Magellan Street and County Lane and allow construction to proceed.
Strategic Plan Link	Infrastructure
Management Plan Activity	Roads

Overview of Report

This report seeks to gain Council's endorsement of proposed streetscape design in Carrington Street between Magellan Street and County Lane. The completion of this stage will allow construction to proceed.

It also seeks Council's approval to allocate borrowings of \$1.3M to the project which is \$200,000 more than the current budget.

Background

Council at its ordinary meeting of May 9, 2006 adopted the parking and traffic arrangements for the upgrade of Carrington Street.

This allowed the project team to move onto the next phase of the project which was the engineering design and streetscape design.

An Urban Designer (John Dayman – Aspect North), was engaged to provide professional services for the streetscape design. He has worked closely with Council's engineering design staff.

A reference group was established to be involved in the development of the streetscape design. The reference group consisted of six business representatives (Keryn Bryen alternate Talia Bryen – Shartan Studio; Jude Lawrence - The Chocolate Bar; Janelle Powell - Mary Vidlers Bridal Gowns; Bill Sheaffe - Caddies Coffee; Russel Stephens alternate Margaret Hewetson - Brown & Jolley Building; Peter Geary – Tursa), and Amber Hall - Lismore Unlimited Opportunities and two Council staff members (Garry Hemsworth and Wendy Johnson).

Part of the Urban Designer's brief was to; lead the reference group through the design process and take into account the input and feedback from the reference group.

It is proposed the Urban Designer present the concept design to Councillors at a workshop prior to the Council meeting. The Designer will explain the design process and concepts directly to Council at the workshop.

The recommended concept design includes the following features –

- Wide paved footpaths similar to Magellan Street
- Road pavement colouring providing diamond patterns
- Avenue of trees with feature up lighting
- Water features
- Overhead sail feature outside Star Court Arcade
- Enhanced outdoor dining area at Caddies Coffee (contribution from owner in accordance with Council Policy)
- Bio-retention gardens (water sensitive urban design)
- Seating
- CCTV security camera
- Enhanced street lighting
- Bicycle racks
- Reconstruction of Eggins Lane (between Carrington Street and Nesbitt Lane), and County Lane (west of Carrington Street)

A plan of the concept design is attached, refer to Appendix 1.

The estimated cost for the recommended design is \$1.3M (Council has so far allocated \$1.1M to the project).

Comments

Financial Services

On the basis that all components of the project are essential and therefore not able to be deferred, there are a number of options available to fund the additional cost of \$200,000. They include -

- a) Loan Funds** – The estimated annual repayment costs are \$22,500. At this stage, the 2006/07 Borrowings Programme has yet to receive Ministerial approval. A variation to that programme will be required if the recommendation is adopted. Council should also be mindful that there are three other projects which are listed for potential loan borrowings that are dependant on other funding sources; being Blakebrook Bridge (\$600,000), Browns Creek Drain (\$80,000) and Lismore Memorial Baths Shade (\$300,000), that repayment costs are not included in the 2006/07 Budget.
- b) Existing Funds** – Council received an additional one-off funding from the Commonwealth Government of \$783,400. This allowed the roads construction programme to be brought forward. One option is to defer the lowest ranked projects up to the value of \$200,000 to 2007/08.
- c) Reserve Funds** – While not finalised at this time, the roads contractors reserve has an estimated balance of \$350,000 at June 30, 2006. An amount of \$54,000 is being applied to The Channon footbridge project leaving \$296,000 available.

Public consultation

The proposed consultation process set out at the beginning of this project included meeting and obtaining feedback from businesses, shoppers and the public at three key stages -

1. Prior to finalising traffic and parking arrangements: At this stage traffic and parking arrangements are known and also the area available for landscaping, footpaths and people space.

2. Prior to finalising landscaping and urban design features: At this stage detailed landscaping and architectural features are known such as size and location of garden beds, types of plants, type of footpath surfacing, bollards, art work, etc.
3. Prior to commencing construction: At this stage details of construction methods and likely disruption are discussed with businesses.

Stage 1 was completed in May 2006. This report will complete Stage 2 - finalisation of the Streetscape Design.

A Business and Community meeting was held on July 25, 2006. The meeting was well attended with approximately 35 people participating.

Following an introduction from the Mayor, staff provided a short update on the project since the last meeting. The Urban Designer then presented his concept design to the meeting.

The proposal was generally well accepted by the meeting. Not everyone agreed with the overhead sail feature outside the Star Court Arcade. The Urban Designer explained the feature was designed to draw people down the street and highlight the arcade is available for pedestrian traffic.

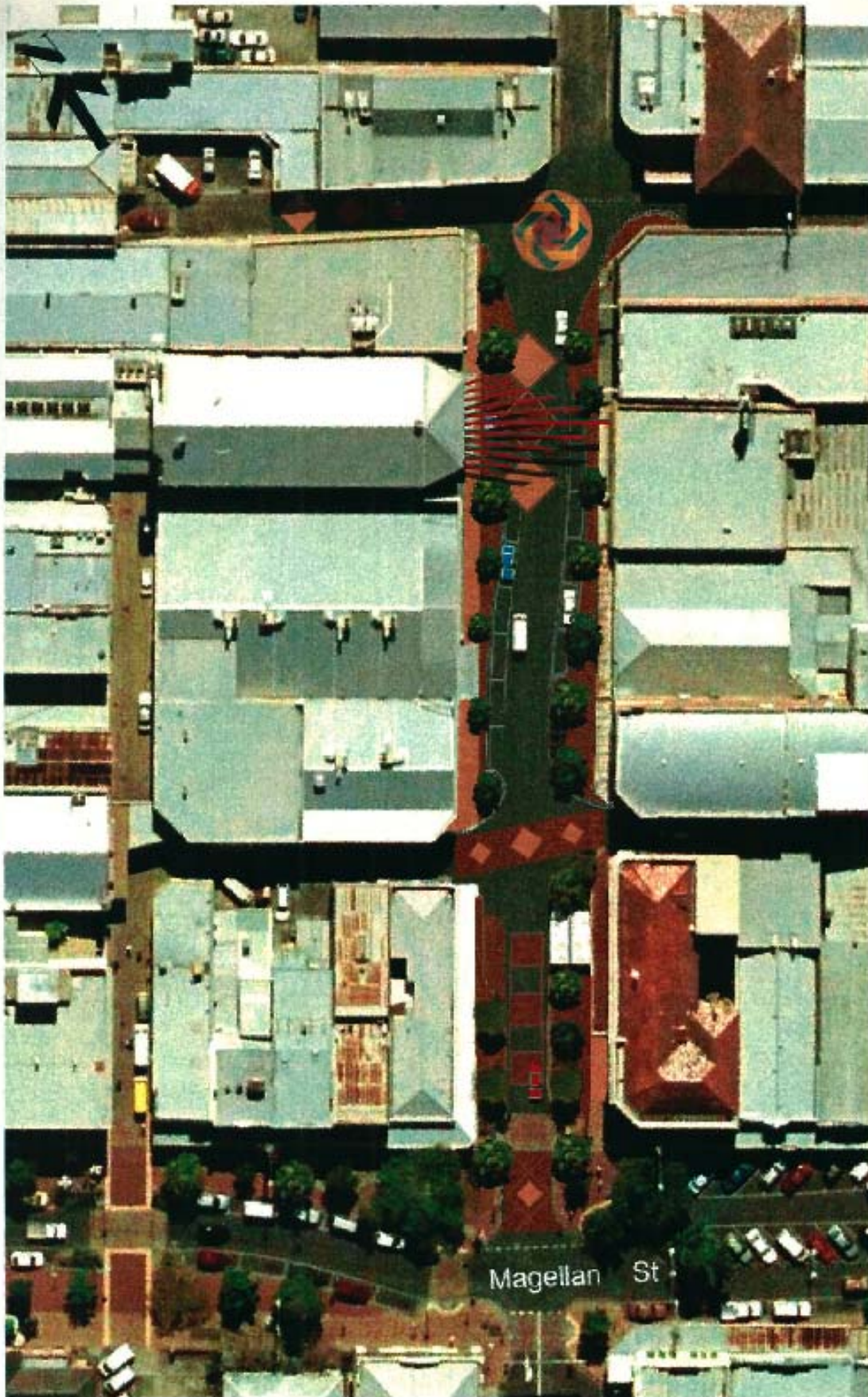
Conclusion

Following extensive public consultation the proposed streetscape design is presented to Council for approval. An additional \$200,000 to the existing budget is required to enable the design as presented to be installed.

Approval to this proposal will allow construction to proceed as soon as practical. Procurement of materials, engagement of contractors and further consultation with businesses provide a tentative start date onsite in September 2006. Provided this start date is met, the bulk of construction should be completed by December 2006.

Recommendation (IS33)

1. That Council endorse the proposed streetscape design referred to in Appendix 1.
2. That an extra \$200,000 be allocated to Carrington Street from the 2006/07 Roads Program by deferring one project to 2007/08.
3. That Council approve the commencement of construction following appropriate consultation with businesses in Carrington Street and surrounds.



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CONCEPT DESIGN

LISMORE LANEWAYS

Date: 20/05/06 Drawing No.: LM030425K103



Report

Subject	Lismore Showgrounds
File No	P331
Prepared by	Manager – Finance
Reason	Required by resolution 266/05
Objective	To update Council on the current status of the Lismore Showgrounds business plan
Strategic Plan Link	Economic Development, Quality of Life
Management Plan Activity	Finance, Roads & Parks

Overview of Report

At the December 13, 2006 meeting, Council requested a six-month report on progress with the development of the Showgrounds Business Plan. The opportunity to update Council on the tasks and roles Council is assisting the Trust in co-ordinating and/or undertaking in respect of the Showgrounds from an operational and management perspective has also been taken.

In summary, most effort has been directed at operational and management activities with little implementation of the Lismore Showground Development Business Plan achieved so far. More effort is to be directed at this now that the overall situation is clearer and improved business practices are in place.

The current arrangement is for a twelve month service agreement finishing December 2006 at which time a further report on the implementation of the Lismore Showground Development Business Plan and Council's future role with the Lismore Showground to the December 2006 meeting is recommended.

Background

Council considered a report on the Lismore Showgrounds at its December 13, 2005 meeting and resolved:-

- 266/05 **RESOLVED** that the report be received and –
- 1 The Council support the establishment of a Service Agreement with the Lismore Showground Trust for a twelve month period on the understanding that Council's input is limited to in kind management resources and that the Trust's revenues are applied to operational outgoings.
 - 2 That Council provide a guarantee of \$50,000 to the North Coast National A. & I. Society to December 31, 2006 for its Trust Manager responsibilities associated with the Lismore Showgrounds.
 - 3 That Council be apprised of progress with development of the Showgrounds Business Plan in July 2006.

While the primary purpose of this report is to address Point 3, the opportunity has been taken to provide an update from an overall perspective as well.

Overall Perspective

For the purpose of this review, the tasks and roles Council is assisting the Trust in co-ordinating and/or undertaking in respect of the Showgrounds can be dissected into two categories:-

- 1) operational and
- 2) management.

Operational

From an operational perspective, the tasks co-ordinated and/or undertaken have included mowing, maintenance and repairs to buildings, cleaning, security, venue bookings, rental collections, account payments, preparation of financial records and other general administrative matters.

It has involved a significant amount of time to become familiar with the Trust's operating practices, showground facilities and regular users, confirm the actual details of all existing rental, service and lease/licence arrangements before actually delivering the agreed tasks.

As you would expect with a wide range of users from commercial operators to community groups, for one off hirers to regular long term hirers, it has taken time to understand their expectations and requirements, and then negotiate on behalf of the Trust to reach a compromise position. The majority of this work has been undertaken by Parks & Recreation staff based in the CBD Office and hence a comprehensive service has been developed to cater for the showground's unique situation and requirements. This coupled with a close liaison with the Trust's President and the Society's Secretary has resulted in all possible revenues being collected and importantly costs reduced through better co-ordination, or paid for by the user when in the past it was paid for by the Trust, or the use of voluntary labour to deliver services.

The implementation of good business practices and supporting records will greatly assist in the future delivery of these tasks regardless of who delivers them.

Management

From a management perspective, the main area of assistance has been with financial management. In the initial stages, the majority of the bank overdraft was being used to settle outstanding accounts beyond the Trust's immediate financial capacity. This has now been managed to a minimal level as the Trust continues to improve its business practices and consequently its cash flows. This has the potential to minimise cash flow problems for operational costs going forward. Based on the experience to date, expectations after six months of operations are that a break even result for the Showgrounds during 2006 is achievable.

One area the Trust has been very successful with and this has had a significant positive impact on the cash position is the use of voluntary labour for mowing and general maintenance purposes. As long as this arrangement can be maintained, it will greatly assist the financial position.

In regards to the service agreement, the Trust is currently reviewing the proposal submitted by Council. Fundamentally, the content is consistent with that reported to Council with the emphasis on the provision of in-kind management services and within the funds generated from the Showgrounds or revenue available to the Trust for the calendar year 2006.

As part of the management services offered, a grant application has been submitted for essential electrical upgrading works totalling \$36,000. This involved the coordination of CountryEnergy and Council in undertaking a risk assessment of the key electrical infrastructure. This risk assessment and business plan were used to support the application and preliminary advice indicates that this application should be successful. When formal notification is received, these works will be undertaken as soon as possible to minimise the risk but also reduce maintenance and repairs costs normally incurred during the North Coast National Show.

The fees and charges applicable to casual users have been recently revised and will be implemented immediately. Those users with special arrangements such as for the North Coast National Show will have their individual circumstances reviewed and revised arrangements introduced as soon as possible. It must be acknowledged that while revenue from users must be increased to recover operating costs, it is unlikely that there will be sufficient revenue generated for the redevelopment of existing facilities. This will need to be come from other sources if this is to be pursued.

Business Plan

Since the commencement of the service agreement, not a lot of time has been allocated by the Trust to the specific implementation of the Lismore Showground Development Business Plan. Most focus has been on operational and management aspects. It should be noted that some of the tasks and roles co-ordinated or undertaken above do partially address components of the action plans identified in the Business Plan.

At a specially convened meeting in May, it was agreed that the following Business Plan Actions were priorities relating to the Showground as distinct from the North Coast National Show, in priority order:-

- Resolve issues associated with the ownership of the site and the management of crown lands.
- Review licence and tenancy agreements with showground tenants and occupiers.
- Explore opportunities from increasing use of the showground facilities.
- Building & Infrastructure assessment.
- Prepare a plan of management for the showground.
- Market and promote the showground as a venue

The way forward on these will be to use existing management resource when and where possible, and co-ordinate with the Trust if this is not possible with the view to seeking other sources of funding. An implementation plan is being developed to undertake these actions.

Comments

Financial Services

Not required.

Other staff comments

Parks Co-ordinator

The service agreement has placed some pressure on staff resources at the CBD Centre but as an interim arrangement this is being managed.

Public consultation

Not required

Conclusion

From January 2006, there has been a significant effort by Council to assist the Trust in the operations and management of the Lismore Showgrounds with most emphasis on matters relating to its financial position and implementation of good business practices.

The Trust have also taken steps to improve the situation by better managing and arranging their cash flow and the use of volunteer labour to undertake necessary works that would otherwise be paid for.

At this stage, while it is not possible to make a recommendation on the future of Council's involvement with the Lismore Showgrounds it is likely that there will be some ongoing role for Council to play with this facility, especially with some actions identified in the Lismore Showground Development Business Plan.

In accordance with service agreement, the current arrangement will need to be reviewed on its expiry, but considering the resolution limits the \$50,000 guarantee to December 31, 2006, a further report will need to come back to the December 2006 meeting of Council.

Recommendation

That Council -

- 1 Receive and note the report.
- 2 Request a further report on Council's future role with the Lismore Showground for the December 2006 meeting.

Report

Subject	Intent of Development Control Plan No. 35 – Caniaba Village
File No	S690
Prepared by	Manager Planning Services
Reason	Resolution of Council 20 June 2006
Objective	To advise Council on how the intent of DCP 35 can be carried forward into the future.
Strategic Plan Link	Quality of Life, Water & Waste Cycle, Economic Development, Infrastructure
Management Plan Activity	Review and update planning controls

Overview of Report

This report outlines the intent of DCP 35 Caniaba Village and indicates a means for ensuring that intent can be carried forward into the future, despite the fact that the Perradenya subdivision has already been approved.

Background

Council resolved in early 1997 that, should village development proceed at Caniaba, it was to be based on sustainable development principles particularly in relation to energy efficiency, stormwater management, water conservation, effluent re-use, landscaping, forestry and public transport.

The DCP was required to be produced within a short time frame to accommodate the Perradenya developers' timeframe for achieving approval of the DA. It exceeded normal parameters for such a plan and comprised a visionary master plan for environmentally sustainable development but it was not possible to rigorously evaluate all contents of the DCO. As a result some of its provisions have subsequently been shown to be impractical to implement. Due to time constraints it was finalised in mid-1998, six months after lodgement of the development application.

Intent of DCP 35

The intent of DCP 35 is encapsulated in Section 1.1:

Purpose of this Plan

Provide a planning framework and guidelines for the development of the proposed Caniaba village on the Caniaba plateau in the Lismore City area.

Aims of the Plan

1. *Ensure Caniaba village develops as an ecologically sustainable settlement providing innovative, practical and achievable examples of Ecologically Sustainable Development (ESD) principles for residential living and resource management;*

2. *Incorporate the principles of Lismore City Council's policies and strategic approach to village settlement within the City area;*
3. *Incorporate the principles of regional, state and national strategies, and international commitments to move towards more sustainable lifestyles to protect and reduce our adverse impact on the Earth's ecological systems and resources.*

In addition, there are a number of objectives stated within the DCP which are outside the power of a DCP, or of a Council, to manage. For example, 'catering for the human lifecycle', 'human activities harmlessly integrated into the natural world', 'ethical village lifestyles reducing dependence on anti-ecological activities and broader social capital', 'encouraging local governance of village activities and resources' presuppose a level of control which would require specific resourcing to achieve.

Current status of development

The extent of the area identified as the future Caniaba village is shown on the plan following this report. Development Consent 98/7, issued in August 1998, permits a staged subdivision for 168 residential allotments of varying sizes, public/private open space allotments, and allotments for infrastructure such as water reservoir, drainage and sewer pump stations. The consent was not limited by time or staging, instead applying to all proposed stages into the future. As the development has clearly commenced there is no ability for Council to alter the consent other than by application from the developer pursuant to S96 of the Environmental Planning & Assessment Act. Consequently future development applications for the Perradenya site will be limited to those for construction of housing and infrastructure.

The remainder of the land identified for future village development is variously zoned 1(a) General Rural and 1(b) Agriculture and would require an amendment of the Lismore LEP prior to development for village purposes. A small area at the eastern extremity of the proposed village area is also identified for rural residential subdivision in the Rural Housing Strategy and a site specific development control plan would be required for that area, together with LEP amendments.

Future development of these lands outside Perradenya will require compliance with matters listed below together with any other provisions required by Council or State government at the time of application.

Requirements for future development

- Far North Coast Regional Strategy: the proposed village area as identified in DCP 35 is shown in the draft Strategy as a 'new release area' and as such will be subject to the implementation requirements of the final Strategy. It is understood that this will include the formulation of 'Growth Management Strategies' which are to include staging of infrastructure and proposed residential densities.
- Rezoning processes under the Environmental Planning & Assessment Act: Council's current practice in response to applications is to alter the Lismore LEP by including the subject land and proposed development in a Schedule together with requirements to be met in the subsequent DA; such requirements can cover infrastructure provision, environmental repair, etc. There is therefore the potential to require 'sustainability' provisions within site specific rezonings and such provisions would override the provisions of a DCP;
- 'Planning for Bushfire Guidelines' and associated legislative requirements for Rural Fire Services' agreement to the subdivision and erection of dwellings and community facilities on land potentially subject to bushfire; asset protection buffers and specialised construction standards may be required.

- BASIX, (Building Sustainability Index) which aims to ensure that dwellings meet the NSW Government energy efficiency targets for reduction in water consumption and reduction in greenhouse gas emissions when compared with the average home. Sustainability features may include recycled water, rainwater tanks, AAA-rated showerheads and taps, native landscaping, heat pump or solar water heaters, gas space heaters, roof eaves/awnings and wall/ceiling insulation.
- 'On-Site Sewage & Waste Water Management Strategy' prepared following legislative requirements introduced in 1999.
- Landscape Guidelines with lists of recommended native plant species and guidance on how to prepare acceptable landscape plans; guidelines for flora and fauna assessment and preparation of environmental management plans have also been prepared and are available on Council's website.
- Updated or new development control plans for
 - Tree Preservation
 - Exempt Development
 - Complying Development
 - Crime Prevention Through Environmental Design*
 - Waste Minimisation*
 - Proposed Water Sensitive Urban Design DCP and technical specifications*
 (* denotes new requirements since the adoption of DCP 35 and consent for Perradenya)

All of the above measures have been introduced since 1998 and those contained in legislation or the Local Environmental Plan supersede the provisions of DCP 35.

Future Action

While DCP 35 Caniaba Village was considered to be at the forefront of sustainability requirements in 1998, it has been superseded by many of the State and Council initiatives outlined above. Most of these initiatives would override the provisions of any DCP. Accordingly it is recommended that Council repeal DCP 35 Caniaba and replace it with a simplified site specific DCP addressing only those issues not addressed in other legislation or planning controls. These would be:

- Road, footpath, cycleway and open space linkages between residential development and community facilities
- Requirements for linking proposed vegetation corridors with established corridors or existing vegetation
- Water supply and waste water management options as described in S4.5 of DCP 35.

Such a DCP would, in conjunction with the current legislative and policy requirements outlined above, ensure that the intent of encouraging sustainable development would be carried forward in Caniaba.

Should DCP 35 be repealed, the requirements of other adopted DCPs below would also apply to development at Caniaba, in addition to those listed above:

- Subdivision & Infrastructure
- Residential Development
- Off Street Carparking
- Buffer Areas.

Should Council endorse the recommendation below it is proposed that preparation of the new DCP would commence in January 2007, to be funded within existing budget allocations.

Comments

Financial Services

Not required.

Other staff comments

Building Services concurs with the recommendation and acknowledge BASIX and Bushfire guidelines more than adequately cover the previous ecologically sustainable development agenda. The current domestic/ home building market is required to meet these sustainable requirements, together with the residential development standards of DCP 14.

The proposal to repeal DCP 35 has been endorsed also by the Senior Strategic Planner, Development Assessment Planner and Development Assessment Engineer.

Public consultation

The EP & A Regulation requires that an intention to repeal a DCP must be notified in a public newspaper circulating in the area at least 14 days before a notice of repeal is published. In addition the views of Rous Water will be sought.

A new draft DCP for the area must be publicly exhibited for 28 days.

Conclusion

The requirements of DCP 35 – Caniaba Village for sustainability have been superseded over the past eight years by new State Government and Council requirements. Additionally, some of its provisions have proved impractical to implement. Therefore it is recommended that it be repealed and replaced with a simplified DCP which addresses only those issues not contained in other legislation.

Recommendation

That Council:

1. Note the legislative and policy changes regarding sustainability which have superseded the requirements of DCP 35 Caniaba Village;
2. Resolve to repeal the current DCP 35; and
3. Resolve to prepare a new development control plan for the proposed Caniaba village area, to focus on:
 - Road, footpath, cycleway and open space linkages between residential development and community facilities
 - Requirements for linking proposed vegetation corridors with established corridors or existing vegetation
 - Water supply and waste water management options as described in S4.5 of DCP 35.

Report

Subject	Development Control Plan No. 50 – Heritage Conservation
File No	S922
Prepared by	Manager, Planning Services
Reason	To advise Council of outcomes of exhibition period, and to seek adoption by Council
Objective	To provide guidelines to the community and to Council's assessment officers for the alteration of heritage buildings and works in Heritage Conservation Areas
Strategic Plan Link	Quality of Life, Economic Development
Management Plan Activity	Review and update planning controls.

Overview of Report

At its meeting of 13 December, 2005, Council considered draft DCP 50 Heritage Conservation and adopted a recommendation to exhibit the draft plan for public comment. A Council Workshop had been previously held in August 2005, at which the contents and effects of the DCP were discussed with Councillors. The draft DCP was exhibited for public comment, and no submissions were received. Consequently it is recommended that Council adopt DCP No. 50 Heritage Conservation.

Background

Development Control Plan No. 50 Heritage Conservation aims:

1. To protect the significance and setting of heritage items and conservation areas in the Lismore City Council area;
2. To integrate heritage conservation into planning and development controls;
3. To allow sympathetic changes to occur;
4. To provide detailed polices which encourage well designed extensions and infill development;
5. To encourage and promote public awareness, appreciation and knowledge of the value of heritage items and conservation areas

The DCP will assist staff in providing advice on heritage conservation to owners of heritage items (Schedule 1) and structures within Conservation Areas (Schedule 2), and in assessing applications for works to these items. The DCP also gives guidance in design and conservation principles for works in the vicinity of heritage items. It may also be recommended to owners of non-listed, but similar historic properties, to guide sympathetic alterations.

Council engaged a heritage consultant to assist in the development of the draft DCP. It contains sections on several design elements, such as roof pitch and form, verandahs, windows and doors, fences and colours. Each of the design elements has an explanation of the element and general principles which should be considered when undertaking works.

The six Conservation Areas in Schedule 2 of the Lismore Local Environmental Plan are addressed in precinct policies within the draft DCP. Each Conservation Area has a Statement of Significance, a description of the characteristics that define the area and some specific policies that must be addressed as part of development proposals within those areas.

The proposed DCP No. 50 – Heritage Conservation was the subject of a councillor workshop held on August 23, 2005, and the issues raised have been incorporated into the draft plan. A copy of the draft DCP is included in the attachments to the Business Paper.

The proposed DCP was included as a chapter in the draft amalgamated development control plan reported to Council earlier this year. At that time Council did not adopt that draft DCP but instead resolved to hold a workshop to consider its contents. The proposed Heritage DCP is now being proposed for adoption ahead of that process as it has already been the subject of a workshop with Councillors, it has been exhibited with no resulting objections, and it fulfils a long standing need for heritage guidance.

Comments

Financial Services

Not required.

Other staff comments

Manger Environmental Health and Building Services

The DCP will enable Building Services to appropriately assess development applications applying to heritage items or works in Conservation Areas.

This document provides guidance in regard to the areas of general heritage conservation, design guidelines and precinct policies for the conservation areas.

Public consultation

The draft DCP was publicly exhibited for one month from 29 September to 26 October 2005. A media release resulted in radio and television coverage.

The Richmond River Historical Society was provided with a copy and comment requested. The Society's submission recommended several amendments to ensure historical accuracy, and these were incorporated into the document.

DCP 50 was subsequently included as a chapter of the amalgamated development control plan to be known as DCP 1, prepared in response to a requirement of the Department of Planning. As part of this plan the heritage chapter was further exhibited for three months but no further submissions were received.

Conclusion

Development Control Plan No. 50 – Heritage Conservation fulfils a long standing need for heritage advice and guidance beyond that which is contained within the LEP. The DCP will assist owners of both heritage listed and non-listed properties with sympathetic maintenance and renovation, and will provide guidance to staff in assessing development applications.

Recommendation

That Council adopt Development Control Plan No. 50 – Heritage Conservation.

Report

Subject	Request for Financial Assistance - Subdivision at 18 Dougan Road, Caniaba
File No	DA05/710
Prepared by	Manager – Finance
Reason	Advise that the request from the applicant for financial assistance has been advertised in accordance with Section 356 (2)
Objective	For Council to determine level of financial assistance provided
Strategic Plan Link	Infrastructure
Management Plan Activity	Roads

Overview of Report

The applicant requested that Council accept security for the deferral of Section 94 Levies and roadwork's being Conditions of Consent to a subdivision at Dougan Road, Caniaba.

Council considered this request at its June 13, 2006 meeting and resolved (102/06) that the report and be received and –

1. Council accept a registered charge over Lot 1 in Deposited Plan 263257 as security for S94 levies and roadwork costs associated with Development Application 05/710.
2. That the General Manager and Mayor be authorised to sign and affix the Council seal to the legal documents associated with the charge to be registered over Lot 1 in Deposited Plan 263257.
3. All costs associated with the preparation and registration of the charge be borne by the applicant.
4. That interest accrue at the same percentage of overdue rates from the date of the release of the final linen plan of subdivision.

In accordance with Section 356 (2) of the 1993 Local Government Act, this request has been advertised and no submissions received.

Background

In accordance with Council resolution 102/06, the request from the applicant was advertised in the Northern Rivers Echo on June 22, 2006 inviting the general public to make comment by July 21, 2006.

No submissions have been received.

In regards to the application of Point 4, the following comments are made and clarification sought:-

- Section 94 Levies – The Lismore Contributions Plan (March 2004) provides the following for deferral or periodic payment arrangements, 'if payment is not made within 12 months of a development consent being issued the levies payable are increased at the rate of increase of the CPI'. As such, it is not possible to apply Point 4 to the Section 94 Levies unless the Lismore Contributions Plan is amended to cater for this situation.

It is important to note that other requests for deferrals or periodic payment arrangements have been agreed to by management in accordance with the Lismore Contributions Plan.

- Roadworks – It is proposed that the applicant will either engage Council or another contractor to do the roadworks and these will be completed before the settlement of the first lot sold in the subdivision. If not, the registered charge will be enforced and the full amount for the roadworks equivalent to Council's quote of \$134,913 will be paid to Council and the works undertaken by Council or Council subcontractor immediately.

Based on this, it is suggested the application of interest be in the form of a 'facility charge' which is equivalent to the amount of Council's quote multiplied by the current rate of interest on overdue rates (9%) for the period between the issue of the linen plan and release by Council of the roadworks security.

Comments

Financial Services

Not required.

Other staff comments

Not required.

Public consultation

Advertised in the Northern Rivers Echo June 22, 2006

Conclusion

Based on Council's support to the request at its June 13, 2006 meeting, Council meeting its legislative obligation in accordance with Section 356 (2) and there being no public submissions to consider, the request be conditionally supported.

In regards to the application of interest, it only be applied to the roadworks security and it be in the form of a facility charge.

Recommendation (GM01)

- 1 Council accept a registered charge over Lot 1 in Deposited Plan 263257 as security for S94 levies and roadwork costs associated with Development Application 05/710.
- 2 That the General Manager and Mayor be authorised to sign and affix the Council seal to the legal documents associated with the charge to be registered over Lot 1 in Deposited Plan 263257.
- 3 All costs associated with the preparation and registration of the charge be borne by the applicant.
- 4 That the applicant be liable to pay a facility charge of \$33.27 per day calculated from the date of issue of the linen plan to the date of release by Council of the roadworks security.

Report

Subject	Request for Financial Assistance – Far North Coast Baseball Association Incorporated
File No	P16984 06-5005
Prepared by	Manager – Finance
Reason	Advise that the request from Far North Coast Baseball Association Incorporated for financial assistance has been advertised in accordance with Section 356 (2)
Objective	For Council to determine level of financial assistance provided
Strategic Plan Link	Economic Development
Management Plan Activity	Parks and Recreations

Overview of Report

Far North Coast Baseball Association Incorporated (FNCBA) has requested Council provide a guarantee for an overdraft facility of up to \$20,000 or alternatively, an extension of \$20,000 on the existing loan guarantee arrangement.

Council considered this request at its June 20, 2006 Extraordinary Meeting and resolved (120/06) that the report and be received and Council –

- 1 Agree in principle to guarantee a \$20,000 overdraft facility for Far North Coast Baseball Association Incorporated for a period of three (3) years subject to annual review by Council.
- 2 Far North Coast Baseball Association Incorporated are to provide the following information to Council:
 - a) Financial Report within four months of the end of each of their financial year covered by the guarantee;
 - b) A Budget Profit and Loss Summary within two months of the commencement of each financial year cover by the guarantee;
 - c) The 2004 and 2005 Financial Reports by September 30, 2006.
- 3 In accordance with Section 356 (2) advertise the proposed guarantee for a period of 28 days and submit a report to Council at the expiration of this period.

The request has been advertised and no submissions were received.

Background

In accordance with Council resolution 120/06, the request from FNCBA was advertised in the Northern Rivers Echo on June 22, 2006 inviting the general public to make comment by July 21, 2006.

No submissions have been received.

Comments

N/a

Other staff comments

N/a

Public consultation

Advertised in the Northern Rivers Echo June 22, 2006

Conclusion

Based on Council's in principle support to the request at its June 20, 2006 extraordinary meeting, Council meeting its legislative obligation in accordance with Section 356 (2) and there being no public submissions to consider, the request be conditionally supported.

Recommendation (GM02)

That Council -

- 1 Agree to guarantee a \$20,000 overdraft facility for Far North Coast Baseball Association Incorporated for a period of three (3) years subject to annual review by Council.
- 2 Far North Coast Baseball Association Incorporated are to provide the following information to Council:
 - a) Financial Report within four months of the end of each of their financial year covered by the guarantee;
 - b) A Budget Profit and Loss Summary within two months of the commencement of each financial year cover by the guarantee;
 - c) The 2004 and 2005 Financial Reports by September 30, 2006.

Report

Subject	Tenders for Water Main Replacement - Various Locations within Lismore
File No	PGE:VLC:T26010
Prepared by	Contracts Engineer - Lismore Water
Reason	To inform Council of the tenders received for the renewal of water mains in various locations within Lismore.
Objective	To obtain Council approval to award the Contract.
Strategic Plan Link	Infrastructure Services
Management Plan Activity	Water Services

Overview of Report

This report outlines the recommendation to award the tender for water main replacement for the financial year of 2006/07.

Background

Council called tenders for water main replacement in some parts of Conway Street, Marlyn Avenue, William Blair Avenue, Rous Road, Skyline Road and Terania Street in Lismore and Goonellabah. These water mains are in poor structural and service condition and in need of urgent replacement.

The total length of mains for this contract is 2,350m, varying in sizes from 100mmø to 150mmø.

The request for tender was advertised in the 'Weekend Star', the 'Courier Mail' and the 'Sydney Morning Herald', as well as Tenders Live through Lismore City Council's web page.

A pre-tender meeting was held on June 14, 2006, with all prospective contractors and two pipe and fitting suppliers being present. Three tenders were received by the closing time of 2.00pm on Tuesday, June 27, 2006.

Tender Examination

A summary of the tenders received is given below –

Tenderer	Tender Price
Camglade Pty Limited	\$ 496,523.00
Eire Contractors	\$ 737,000.00
Sirani	\$ 801,430.00

Note: Prices shown are **exclusive of GST**.

The tender is a schedule of rates tender. The “tender price” is the estimated price of the works, as inserted by the Tenderers using their respective rates.

An evaluation committee comprising of Paul Ellem (Construction Engineer), Hayley Pehrson (Administrative Support Officer) and Chris Allison (Contracts Officer) undertook the assessment of tenders.

The tender documents (Clause B7) defined five areas by which each tender would be assessed:

1. Total Price
2. Capability and Past Experience
3. Quality, Safety and Environmental Management; and
4. References.

Attachment ‘A’ enclosed separately shows the evaluation. Taking all the assessment criteria into account, Camglade Pty Limited provides a good proposal. The rates submitted were comparable with the rates received for previous similar tenders.

Referee Check

Lismore City Council has contracted Camglade Pty Limited for many works in the past. During the last two financial years, Camglade Pty Limited has carried out similar works under T25001 - Water Main Replacement, and T26001 – Water Main Replacement. These works were performed to a high standard.

Comments

Financial Services

The 2006/07 Management Plan includes \$800,000 for the renewal of water mains, funded from water fund reserves. The proposed schedule of works outlined within this report is within the original estimate.

Other staff comments

Not required

Conclusion

Camglade Pty Limited is considered to have the ability to complete the work satisfactorily. It is recommended that the contract for the water main replacement be awarded to Camglade Pty Limited at the rates submitted.

Recommendation (IS32)

1. That the contract for water main replacement be awarded to Camglade Pty Limited at the rates submitted (the estimated price of the works being \$496,523.00 plus GST).
2. The Mayor and General Manager be authorised to execute the contracts on Council's behalf and attach the Common Seal of the Council.

Report

Subject	Cancer Care Community Partner
File No	S792
Prepared by	Executive Director – Development and Governance
Reason	Council resolution of 11.7.06 required a report on this matter to be considered at the August Ordinary Meeting
Objective	To provide appropriate recommendation for Council becoming a Cancer Council Community Partner
Strategic Plan Link	Leadership by Innovation
Management Plan Activity	Community Services

Overview of Report

That this report proposes that Council enter into a Community Partnership with the Cancer Council of NSW.

Background

The Cancer Council of NSW has through its local Ballina office commenced the promotion of a program of partnering with local Government. Within the promotional information which is provided by the Cancer Council are “sample resolutions”. These generic resolutions were the subject of a notice of motion which was considered by Council at its July meeting. At that meeting the matter was deferred pending the presentation of further detail in regard to the “sample resolutions” from the local Cancer Council.

Staff sought clarification of several of the “sample resolutions” from the Local Cancer Council office but was referred to their Parliamentary Officer in Sydney. Council was advised that many Sydney Councils had had difficulty with the resolutions seeking to make Council property available to the Cancer Council free of charge on an unconstrained basis, but no amended resolutions had yet been prepared.

Consequently staff have provided the following recommendations which seek to support the Cancer Council and give clear guidance to staff as to both their role and responsibilities.

Comments

Financial Services

Not required.

Other staff comments

Community Services

Community Services supports this Partnership proposal.

Public consultation

Not required.

Conclusion

The value of both the service and information provided by the Cancer Council of NSW is not questioned and staff fully support their activities. The support provided is typically assisting where possible, supplying “teams” for Cancer Council events and participating in fund raising.

Council should continue to support the Cancer Council of NSW and join with them as Community Partners.

Recommendation

- 1 That Council support the Cancer Council of NSW by providing, free of charge, access to Council managed meeting rooms and venues.
- 2 That the provision of other Council resources to support the Cancer Council of NSW be done in accordance with existing Council policies.
- 3 That the General Manager nominate a staff member to liaise with and provide assistance to the Cancer Council of NSW.

Report

Subject	June 2006 Quarterly Budget Review Statement
File No	S910
Prepared by	Principal Accountant
Reason	Clause 7, Local Government (Financial Management) Regulations 1993
Objective	To gain Council's approval to amend the 2005/06 Budget to reflect actual or anticipated results.
Strategic Plan Link	Leadership by Innovation
Management Plan Activity	N/A

Overview of Report

The purpose of this report is to give Council an indication of the final result for 2005/06 as the actual result will change during the completion of the 2006 Financial Reports due to items such as reserves, accruals of revenues and expenses, and the treatment of assets and liabilities. The review has been completed on a program level with only variances affecting the overall cash result reported.

Council's 2005/06 Budget has moved from a \$26,900 surplus in March 2006 to an accumulated surplus of \$5,000 in June 2006. The major items affecting this result are an increase in rates revenues - \$60,900, increase interest revenue from investments - \$209,100; additional costs expenses in relation to the Lismore Swimming pool - \$145,000.

Corporate restructure – Costs not previously brought to account of \$137,200 have been included (a summary of the total costs has been included in the body of the report). Adjustments to the 2005/06 Budget relating to the corporate restructure have been progressively reported to Council on a quarterly basis on the understanding that an overall summary was to be provided. The net impact to the 2005/06 budget being \$53,100.

Other revenues overall are generally in line with expectations.

Other expenses are overall in line with expectations,

The revenue and expenses adjustments generated a budget deficit for the June 2006 quarter of \$21,900.

Background

The Local Government Act 1993 (LGA) requires the annual budget to be reviewed on a quarterly basis and any significant variances to be reported to Council. This report satisfies the LGA's requirements.

The purpose of this review is to give Council an indication of the anticipated financial result for 2005/06. At this point in time, the completion and audit of the 2006 Financial Reports is scheduled for the middle of September and as such, it is likely that the reported result will change as there will

be changes for items such as for reserves, accruals of revenues and expenses, and the treatment of assets and liabilities.

Due to the fact that the result is likely to change, this review has been completed at program level and only significant variances, which affect the working cash balance, have been reported. A more informative report will be provided as part of the 2006 Financial Reports and this will be supplemented by a detailed Reserves report.

General Fund

The 2005/06 Management Plan provided for an \$11,000 surplus. The September review reported an accumulated balanced result, the December review reported an accumulated deficit of \$4,000 and the March review reported an accumulated surplus of \$26,900. This review details a net deficit of \$21,900 for the June quarter with the accumulated surplus at June 30, 2006 being \$5,000.

A summary of this movement follows:

Budget Movements for Quarter	Amount \$
Opening Surplus Balance at March 31, 2006	26,900
Plus – Additional interest on investments.	209,100
Plus – Additional revenue from less than expected abandoned rates, interest on overdue rates and lower than expected pensioner subsidy claims.	60,900
Plus – Adjustment to various revenue items of a miscellaneous nature.	12,300
Less – Costs associated with Corporate Restructure. More information is provided under the heading 'Corporate Restructure'.	(137,200)
Less – Additional costs associated with the implementation of new telephone system.	(22,500)
Less – Higher than expected operating costs (\$72,500) and lower than expected income (72,000) for the Lismore Memorial Baths. For more information, refer to the comments from the Manager Community Services.	(144,500)
Closing Surplus Balance at June 30, 2006	5,000

For Council's information, details of programs with significant variances other than those reported as impacting on the cash result are listed below. Please refer to the attachment for individual programs for a summary of all budget movements.

Corporate Services and Customer Relations

The installation of the telephone system for the Administration building at Goonellabah exceeded original expectations with major variances attributable to additional hardware and consultancy costs. The project manager has provided

"The original contract as approved by Council was \$214,469.00, which included the annual maintenance cost of \$16,500. The final contract amount paid was \$218,700; the variation in the contract amount of \$4,200 was due to the actual number and type of handsets installed, (as alluded to in the report to Council in October 2005). In addition to the contract variation computer hardware and the engagement of a consultant to co-ordinate the implementation was required which was offset by savings within the maintenance provisions due to the time of installation. The overall variance to the original estimate was \$22,500".

Corporate Restructure

Adjustments to the 2005/06 Budget relating to the corporate restructure have been progressively reported to Council on a quarterly basis on the understanding that an overall summary was to be provided. The total additional costs attributable to the Corporate Restructure are now finalised and a summary included below.

Capital – Building alterations and maintenance	\$167,200
Salaries – new positions	\$ 50,900
Salaries - existing staff	\$ 30,000
Relief staff - external	\$ 37,000
 Total	 \$285,100

After taking into consideration savings within the Corporate Management program - \$202,000, and existing staff funded from savings as a result of staff not being replaced - \$30,000, the impact on the 2005/06 Budget is approximately \$53,100. This amount has been funded from other operational savings or supplemented by increased general revenues.

However, after considering the major expense for building alterations and maintenance (\$167,200) are for works which were required anyway and to undertake at this time was convenient, and these works will have a long term benefit, it would be reasonable to say that the overall impact of the restructure was neutral. For example, the works included construction and fitout of the specialist Contact Centre plus a training room which is used for general purposes and as the communications centre in times of flood emergencies.

Roads – Rural

Additional revenue of \$77,000 in relation to private works has been brought to account and offset by the additional expenses \$77,000 associated with undertaking these works. There has been no impact on the operating surplus.

Roads and Traffic Authority (RTA) – Works

Actual revenue receipts for the 2005/06 year from the RTA have been reduced by \$310,000; these amounts were received in advance in 2004/05 and were carried forward as unexpended grants. There is no impact on the operating surplus or of the actual works undertaken by Council; the adjustment only impacts the source of funding for budget purposes.

Human Resources Management

Additional funds have been allocated to the workers compensation return to work program – \$26,400, and to the general employee training program - \$38,700. These amounts have amount been funded from on-costs and have no impact on the operating surplus.

Lismore Regional Airport

Capital upgrades in relation to the extension of the carpark and the airport security have been included. The carpark has been funded from a transfer of reserves - \$34,500, with the security upgrade being fully funded from grant funds received. There is no impact to the operating surplus.

Bridges

Funds have been allocated the Tatham bridge capital project; these funds have been transferred from the bridge maintenance projects and have no impact on the operating surplus.

Financial Services

An amount of \$23,500 was received from the HIH administrator and an additional amount of \$28,100 from the distribution of Norpool funds, these funds have been transferred to reserves for future risk management initiatives. There has been no impact on the general operating surplus.

Information Services

Preliminary work has been undertaken in relation to the Corporate Information System replacement with funds transferred from Information Services reserves to fund these costs. There is no impact on the operating surplus.

Workshop and fleet operations

A unisex amenities block has been included in the works program for 2005/06 - \$60,000, this is to be funded from Workshop reserves and has no impact on the operating surplus.

Child Care – Gingerbread house

Roof repairs have been undertaken on the building at a cost of \$4,000 with funding being from building reserves. There is no impact on the operating surplus.

Water & Sewerage Funds

As with General Fund, both Water and Sewerage Fund operating budgets are in line with expectations however there will be a need for uncompleted infrastructure replacement works to be carried forward into 2006/07. This will be reported to Council as part of the 2006/07 Budget reporting.

Change in Net Assets

The 2005/06 Management Plan showed a surplus in the “Change in Net Assets” of \$4,269,000. The September review increased this by \$587,000 to \$4,856,000, the December review increased this position by \$676,000 to \$5,532,000 and the March 2006 review shows an increase of \$243,000 to \$5,775,000. The June 2006 review shows an increase of \$96,000 to \$5,871,000

It should be noted that this amount reflects the estimated increase in net assets held under the Council’s control for this year. It does not reflect in any way the Council’s cash or liquidity position.

Other staff comments

Manager Community Services

The recent Memorial Baths redevelopment ensured the ongoing operations of the Baths would be significantly different to previous years’ results, and therefore financial estimates for the Baths operations were based on previous knowledge and anticipated patronage and expense. It was understood the first 12 months of operation would provide more accurate figures on which to base future budget estimates. Unfortunately it appears the first year’s revenue was overestimated and the major expenditure items of electricity, lifeguards and pool chemicals were underestimated. A more accurate and realistic budget estimate will be developed for the Baths second year of operation, and can be reconciled with attendance figures throughout the year.

Public consultation

Not required

Conclusion

Council’s budget has moved from a surplus of \$26,900 to a surplus of \$5,000.

Excluding the major variance identified within this report the actual result for expenditures and revenues are in line with expectations.

This review gives Council an indication of the anticipated financial result for 2005/06. The completion and audit of the 2006 Financial Reports is scheduled for the middle of September and as such, it is likely that the reported result will change as there will be changes for items such as for reserves, accruals of revenues and expenses, and the treatment of assets and liabilities.

A more informative report will be provided as part of the 2006 Financial Reports and this will be supplemented by a detailed Reserves report.

Recommendation (GM03)

- 1 Council adopt the June 2006 Budget Review Statement for General, Water and Sewerage Funds.
- 2 This information is submitted to Council's Auditor.

Report

Subject	Management Plan Review 2005-2007 – quarter ended June 2006
File No	S4
Prepared by	General Manager/Chief Executive Officer, Executive Directors – Development & Governance and Infrastructure Services
Reason	Requirement of the Local Government Act
Objective	Information of Councillors
Strategic Plan Link	Leadership by Innovation
Management Plan Activity	General Manager

Overview of Report

This report relates to the performance of programmes and activities highlighted in the 2005/06-07 Management Plan during the quarter ended June 2006

Background

The General Manager is required under Clause 407 (1) of the Local Government Act, 1993 to periodically report on the performance targets outlined in the Management Plan.

GENERAL MANAGER (Chief Executive Officer)

Management Plan Review

Period ended June 2006

Review of objectives across each functional area of the General Manager's Directorate.

Communications and Corporate Relations

- **Mayor of Lismore Scholarships** – Three scholarships now active. 1) Mayor of Lismore Scholarship for Academic Achievement 2) Solid Waste Scholarship – Nitrogen levels in leachate at Wyrallah Rd Waste facility 3) Water Management – storm water Browns Creek. 4) Community Cohesion Study - Social Sciences Program.
- **Flood Roads Information database** – Review of database and its performance after January flood. Work continues on improved modified version.
- **Community Consultation:**
 - Laneways Project – Carrington Street Upgrade – meetings, community consultation and media - plan, develop, and implement communication and media strategy to progress planning for Carrington Street upgrade.
 - FloodSafe Community Education Meetings – plan and develop community consultation and media strategy for meetings to be held in July.
 - Ballina Road name change – advise and support Development & Governance Directory - process for Community Survey for affected residents. Generate enhanced media attention to this issue.
- **Improve Council Reputation**
 - Public Works Engineering journal featured article about Council's water reuse system – authors Janaka Weeraratne and Jeremy Silk (staff)
 - Trades and Services Directory – Highly Commended Excellence in Engineering at IPWEA Awards June 2006, Occupation Health & Safety category,
 - RRISK Project – Highly Commended – Excellence in Road Safety at IPWEA Awards 2006
 - RRISK - shortlisted to final three at National Drug and Alcohol Awards, June 2006,
 - RRISK - 'a sustainable intersectoral partnership'. Paper published in Youth Studies Australia, June 2006. co-author - W Johnson
 - Regular liaison and support for media outlets.
- **Improve Community Relations**
 - Internet – Published Autumn edition of website.
- **Resident Satisfaction Survey** – Survey responses currently being prepared for Community information brochure to be mailed early August 06.
- **Ensure efficient Governance of Council** – Management Plan and Budget preparations for 2006/07 completed
- **Implement Council's Strategic Plan** – All PAGs asked to prioritise areas from their Strategic Plan, and to present this information prior to the budget process.
- **New communications strategy** – the Communications Strategy will be developed once the staff changes associated with the restructure are in place – target December 06.
- **Improve corporate record keeping** – Procedures are currently being reviewed through the Executive Customer Service Committee and new processes have been implemented to monitor action lists. Regular updates to staff are being given through the Directorates staff meetings to ensure that the records information and data entry is treated as a high priority.

Financial Services

Rating & Revenue

- Rates & water account payment options: - introduction of a payments facility at the CBD Centre is planned for quarter 4 of 2006.
- Credit arrangements: - To minimise exposure to credit risk, a formal legal security has been obtained for one of NRQ&A largest clients
- Debt recovery: - While general debt recovery processes continue, legal proceedings have commenced against one ratepayer due to lack of results from standard debt recovery practices.
- 2006/07 Rates - Adopted by Council June 20, 2006 with the inclusion of the new Stormwater Management charge for urban areas and modified waste collection services charging regime.

Contract Administration

- Review and update Contracts Procurement Manual: - The manual has been reviewed and updated.
- Telephony System: - Project management of the new system into the Administration Building, EDU, CBD Centre & VIC.

Financial Services

- Review internal financial reporting: - Completed and used for the 2006/07 Budget.
- 2005/06 Budget - Reported the March 2006 result to Council in May 2006.
- 2006/07 Budget - Adopted by Council June 20, 2006. All relevant information distributed to Council and management and responses sent to public submissions.
- Replacement of computerised financial and land information systems: - Three (3) vendors demonstrated their products during March/April to management and staff. Based on the outcome from this process, CIVICA was selected as the preferred software provider. This was reported to Council in May and final acceptance of the tender was confirmed by Council in July.
- Improve governance performance based on the internal assessment of the 'NSW Local Government Health Check':- This process is being reviewed with a report due to management in August 2006.
- Lismore Showground Trust: - Provide operational in-kind assistance for the showground.

Human Resources

- Salary System Review – Undertaking research and consultant review.
- Organisational Restructure – Finalising review processes and consultation on workplace change for a number of departments. Payrate retention policy for staff extended until September.
- Working on development of internal traineeship model in skills shortage areas.
- Internal customer satisfaction survey of HR service levels - results analysed and reported to June Consultative Committee.
- Management Development Program implementation continued with organisational culture focus areas identified and agreed as: **1. Customer Service; 2.OH&S; Workplace Culture**
- Aboriginal Employment Strategy - Approval granted for specialist positions to be targeted.
- Preparation continued for 2006 round of skills assessments.
- Liaison with new providers - Australian Apprenticeship Centres for the provision of new entrant apprentices/trainees, and existing worker traineeships.
- Staff briefing and information sessions prepared based on survey feedback and scheduled to commence in August - update on new HR procedures, performance management, OHS and risk management.
- Successful information stand at Careers Expo in Lismore promoting employment opportunities in regional councils.

- Regional management development program ready for nomination of participants and implementation
- Report to regional GMs group on Aurion HRIS in light of new corporate information system.
- Performance development – revised approach to Performance Improvement and performance management system development progressed.

Infrastructure Services

Management Plan Review

Period ended June 2006

Review of objectives across each area of the Infrastructure Services Directorate.

Special Projects and Properties

- Land and Building Register – Ongoing update of details. Development of more comprehensive procedures proposed as part of new computer system and Asset Management Section. Amended target date of 2006/07 proposed for training of staff in line with introduction of new computer system training.
- Lease Register – Ongoing update of details.
- Industrial subdivision at Council Airport – Tenders called for earthworks and close August 8, 2006.
- SES Building – Earthworks and site preparation complete. Access to adjoining property complete. Department of Commerce to call tenders for construction of building. Working with SES on storage options for equipment currently garaged at Magellan Street premises.

Workshop , Fleet Management and Sign Shop

Fleet Management:

- Tenders closed for the replacement of four truck and dog trailer combinations which will comply with the 48-tonnes Gross Combined Mass regulations - currently being assessed.
- Reassessment of electricity needs for the administration building during emergencies. Need is for a new generator to power Council's Administration Centre emergency centre, 400kVA generator has been delivered. Works for installation to commence August 7, 2006 and commissioning due for completion by end September.
- Internal service level agreements in draft form.

Workshop:

- Fleet maintenance and repairs, including after-hours callouts.

Signs:

- LCC fleet logos.
- Replacement of street signs due to age or increased vandalism.
- LCC temporary warning signs for road construction, Lismore Water, Wastewater Treatment Works, etc, and other activities (grass cutting, roadworks, etc).

Survey and Design:

- Pinchin Road, Goolmangar – 3.7km–5.6km east of Nimbin Road – Rehabilitation and Realignment.
- Detail survey Crematorium - Skyline Road, Chilcotts Grass.
- Tatham Road, Tatham – Tatham Bridge approaches.
- Carrington Street, Lismore – Magellan Street to County Lane – Beautification design.
- Dalley / Nielson Streets Intersection, East Lismore – Mini-Roundabout (Blackspot Funding).

Road Safety

- Late Nighter continues to provide bus transport for Lismore passengers - every Saturday night. Steering Committee formed and funding achieved for two more years.
- Graduated Licensing Scheme Workshop conducted in June to assist parents and supervisors of learner drivers.
- RRISK – planning underway for 2006 seminars.
- Attended two Rural Road Safety Community Meetings – Rosebank and Dunoon.
- Responded to Police, media and general public enquiries.
- Road safety presentation to international students – Southern Cross University.

Northern Rivers Waste

- Construction of weighbridge relocation and upgrade of facilities finalised.
- Strategic plan implementation continuing.
- Preliminary design of new landfill cell submitted to Department of Conservation for comment.
- Recycling service review completed and approval given for roll-out of kerbside collection.
- Expansion of rural collection and minor additions to runs continues.

Northern Rivers Quarry and Asphalt

- Tenders for business development – contract finalised with State Asphalt – awaiting signatures.
- Noise abatement works at the asphalt plant finalised.
- Asphalt Quality Assurance programme in place.
- Staff restructure complete.
- Plant upgrade alternatives – decision to proceed with mobile crushing plant.
- DA update work commenced - flora / fauna survey and Koala Plan of Management complete.

Lismore Memorial Gardens

- Commenced mapping of undeveloped cemetery lands to initiate formal review of land capacity for cemetery extension. Terrain mapped, botanical survey and soil depth survey underway.
- Finalised review of policy/procedure governing pre-payment of burial/memorial positions.
- Completed pre-dig of interment plots and headstone beam installation for Row G91/92.
- Options for plant upgrade reviewed.
- Advanced Purchase Contracts superseded by limited Pre-Need Contracts to comply with Funeral Funds Amendment Act 2003.
- Initiated cemetery staffing requirements review and restructure.

Lismore Water

- Clunes Sewerage – Clunes Wastewater Committee voted to adopt Option 2 (On-site treatment with centralised effluent polishing and disposal). Work initiated to locate and purchase suitable land for disposal.
- North Woodburn Sewerage – Unlikely to obtain government subsidy. Richmond Valley Council has offered to take over Lismore City's customers for \$1.8M capital works and ongoing circa \$750 per household annual charges. Intend now to examine likely cheaper alternative – on-site treatment with wet weather disposal via Richmond Valley Council (as trade waste).
- Fluoridation of water supplies – Council advised Rous Water of its support for concept.
- Communications tower – Replace aerials on reservoir (OH&S problems) – tender documents ready.
- Contract documents for replacement of Council's telemetry system complete - ready for tender.
- 2005/06 sewer main renewal works complete.
- 2005/06 water main replacement works complete.
- New Manager-Lismore Water commenced on May 15.

Parks and Recreation

- Completed top-dressing of Albert Park's No. 3 Field (1ha).
- Completed Heritage Park ordinance signage upgrade.
- Completed Terania Street road blister planting.
- Held Crusty Demons Motorbike Spectacular at Oakes Oval.
- Continued support of administration and maintenance works at Lismore Showground.
- Developed maintenance schedule for hand-over of maintenance of Adam Gilchrist Park, Perradenya Estate.
- Assisted with input into the draft Spinks Park Plan of Management.
- Assisted with input into the draft Lismore Park Plan of Management.
- Continued negotiating issues around possible NRL trial in February 2007 at Oakes Oval.
- Finalised two permanent Parks positions from casual positions.

Urban Road Works

- Footpaths - Grinding programme continues to reduce the number of outstanding defects. Replacement programme for this year is complete. Footpaths have been re-assessed in preparation for next year's programme.
- Richmond Hill Road – Reconstruction of 'missing link' section complete.
- Spinks Park Carpark – Replacement of pavement complete. Landscaping works complete.
- Wyrallah Road Reconstruction – Installation of drainage and reconstruction of pavement complete. Surfacing to be completed early in new financial year.
- Orion Street Stormwater – Work completed on extension of main in Diadem Street to connect to the Orion Street system.
- Molesworth/Magellan Streets Roundabout – Reconstruction of pavement complete.
- Reseal and minor works programme underway / Kerb and gutter programme - Works complete in Foleys Road, Spring Avenue and Cynthia Wilson Drive.
- Extension of Krauss Avenue for Airport Subdivision – Works complete. Asphalt seal to be applied upon completion of earthworks for remaining blocks.

Rural Road Works

- Flood damage restoration works ongoing for January 19, 2006 flood event.
- Reconstruction of sections of the following roads completed - Cowlong Road, Nimbin Road (MR142) at Bishops Creek, Broadwater Road (Stage 1), Coraki Road (MR148) at Ruthven, Richmond Hill Road.
- Drainage Maintenance carried out at Henson Road, Oakland Road, Wallace Road, Wyrallah Ferry Road, Coraki Road, Boatharbour Road, Cameron Road, North Woodburn Lane.
- Pavement Repairs – Woodlawn Road, Blue Knob Road, Nimbin Road, Wyrallah Road, Kilgin Road, Coraki Road, Tatham Road.
- Nimbin Road (MR142) Delineation – Curve signage and guideposting – complete.
- Shoulder grading carried out on Broadwater Road, Woodlawn Road, Nimbin Road.
- Side-arm slashing along sections of Nimbin and Blue Knob Roads, Stony Chute Road, Boyle Road, Parmenter Road, Shipway Road.
- Longitudinal linemarking re-marked on all local and regional roads.
- Gravel maintenance completed in the following areas: Milgate, Lillian Rock, Salkeld, Suffolk, Noble, Skyline, Wallace, Gordon, Boyle Roads, Tuntable Creek Road, Rose Road, Upper Tuntable Falls Road, Terania Creek Road, Bishops Creek Road, Sheehan Road, Swan Bay Road, Mathieson and Hazelmount Lanes, Graham and Grennan Roads, Leslie Lane, Casey Lane, Cutler, Borton, Bentley, Quilty, Williams, Strong Roads, Eastment Lane, Malone Lane and Bailey, Cross, Graydon, Chelmsford and Rayward Roads.

Bridges

- Flood restoration works for January Flood.
- Timber bridge maintenance carried out on Smith's Bridge, Nimbin Road, Bishops Creek Bridge and Southwell's Bridge, Nimbin.
- Boggumbil Timber Bridge maintenance and repairs.
- East Lismore footbridge - foundation repairs.
- SH16 Pelican Creek Bridge – Traffic barrier replacement.
- Timber bridge condition rating ongoing.

Development and Governance Director

Management Plan Review

Period ended June 2006

Review of objectives across each functional area of Development and Governance.

Planning Services

1. Customer service in land use planning matters**Participate in State Government planning initiatives:**

- *Far North Coast Regional Strategy*: Strategic Planner liaised with Department to seek alterations to draft Strategy in accordance with Council's resolution
- *Model LEP Template*: Strategic Planner is co-ordinating a regional group of Council planners to address common issues arising from the State Government requirement to review local environmental plans to comply with the Model LEP Template.
- Initiate review of Floodplain Management Plan

Provide planning information to internal and external customers:

- Enquiries have maintained an average of 550-650 per month. On a quarterly basis this would approximate 1,800 customers.

Ensure availability of current planning information on website:

- Web site checked to ensure currency of information; however as no major LEP amendments have been finalised by the Minister there has been no significant changes to content of planning controls.
- DCP's have been added to website where relevant

Maintain Heritage Advisory Service

- Heritage Advisor Ken Young has provided advice on several development applications and on applications for grant funding.

Maintain Local Heritage Grants Fund

- Thirteen grants to local property owners were finalised, the works having been completed.

2. Efficient assessment of land use development applications

DAs received in quarter: 40

DAs determined: 44

Assessment times:

- Locally determined applications: 31 days average
- Integrated/concurrence applications: 85 days average (due to need to obtain approvals from State Government departments)

Miscellaneous applications (modifications of consent, dwelling entitlement searches.): 47
Subdivision Certificates: 12 issued.

3. Implement adopted land use strategies

- *Rural Housing Strategy:*
 - LEP Amt 17, Minshul Cres., Tullera: submitted to Minister July 2005, gazetted 23 June, 2006
 - LEP Amt 20, Cameron Rd., McLeans Ridges: discussions continue with applicants regarding adequacy of information submitted;
 - LEP Amt 27, 96 Breckenridge St Wyrallah: no further action to be taken at request of new owner;
 - LEP Amt 29, Stoney Chute Rd., Nimbin: Planning Agreement for road upgrading costs provided to applicant in April, no response to date.
- *Urban Development Strategy:*
 - LEP Amt 30 Aldi supermarket, Conway St: adopted by Council at its May meeting, and has been included in an earlier LEP amendment in an effort to overcome delays in Minister's office.
 - LEP Amt 34 Review of 3(f) Zone near CBD: initiated at request of Department of Planning, but RTA has raised objection. Further action to be included in review of zones for Model LEP implementation.
- *Industrial Land Strategy*
 - LEP Amt 31, 'Pollard estate' Wyrallah Rd: adopted by Council at June meeting and forwarded to Dept Planning.

4. Review and update planning controls

- Amendment 12: Review of land zoned 6(a) Recreation: awaiting Gazettal since February 2005; Minister's office required alteration of DP number on 1 map and approval of Governor. Altered map sent for Governor's agreement.
- Amendment 23: Annual General Amendment, sent to Minister for approval in December 05; Minister has sent it back to Department and staff continue to provide further information to Department.
- Amendment 25: rezoning of Dept. Education Apo St land. In Minister's office for approval since 8/9/05.
- Amendment 26: to permit alterations and additions to building in floodway: DoP requested removal of provision for dwelling at 6 Taylor St., otherwise LEP would not be made. Draft LEP altered as requested and resubmitted to DoP.
- Amendment 28: rezoning of Holland St land for industrial use. Submitted to Department for Minister's agreement.
- Development Control Plans: amalgamated DCP prepared to meet State Government requirements; June Council meeting considered and requested a Workshop prior to further decision.

5. Compliance with planning laws and regulation

- *Ensure compliance with consent conditions:* 8 inspections carried out
- *Investigate alleged illegal land uses:* 12 inspections carried out
- *Response to complaints:* 65 complaints investigated.

Environmental Health and Building Services

Building Services

1. **Customer Service** - Standard letters and documents have been amended to reflect Local Government legislative changes.
2. **Application Assessment**
 - Building Statistics – April, May, June
 - 181 Development Applications received for this section
 - 164 Development applications approved
 - Average approval time = 21.7 days
 - 148 Construction Certificates issued
 - 7 Building Certificates issued
3. **Planning DA referrals** - All assessment of DA's from Planning Services have been undertaken within the statutory turn around time. Forty Referrals received from Planning Services. Median turn around time is 15 days.
4. **Place of Public Entertainment Program** – Councils inspections of Places of Public Entertainment, caravan parks and public halls has been completed for 05/06 financial year.
5. **Fire Safety Audit** - Councils Fire Safety Audit continues with inspections conducted and Orders to upgrade issued on a regular basis. Council is currently dealing with 55 separate properties in regard to fire upgrades.
6. **Essential Services Program** - Councils Essential Services Program which reviews public safety issues is continuing however, planning for an interim fee structured system for the 06/07 financial year has been established until the new corporate computer system has been finalised and been implemented across council.
7. **Policy and Regulation** – Minor changes to the Building Code of Australia, building in bushfire prone areas and BASIX are considered in assessment of Development Applications.
8. **Swimming Pool Safety Program** – The swimming pool program continues with 76 inspections undertaken in the quarter. (target 25). Councils swimming pool brochure is being distributed with each inspection.
9. **Law enforcement** - Law enforcement issues continue to be undertaken as required.
10. **Professional Development** - The Basix (Building Sustainability Index Course) and the Planning in Bushfire Prone areas courses have been undertaken by staff.

Environmental Health

1. **Actions Planned – Strategies and Programmes**
Enhancement: Assess Development Applications, On-Site Sewage Management Strategy, Section 68 Applications.
 Twenty one Onsite sewage management reports have been assessed for the quarter.
 All assessment of DA's from Planning Services have been undertaken within the agreed turn around time. Forty-one Referrals received from the Planning Services. Median turn around is 17 days.
2. **Corporate Relations:** Customer Service
 Quarterly complaints received: 66 (3 personally, 25 telephone, 11 written)
3. **Commercial Premises Management**

Inspections	
High Risk = 35	YTD =183 target 165.7
Medium Risk = 11	YTD =49 target 54
Low Risk = 10	YTD =39 target 32.9
Skin Penetration = 26	YTD =64 target 49.8
Pre Purchase = 0	YTD =12
Re Inspections = 44	YTD =147
New Premises = 1	YTD =35
Complaints = 0	YTD =8
Total	YTD= 403

4. **SOE Reporting** - The 2005 Supplementary SOE has been endorsed by Council
5. **Stormwater Management Plan** - Councils Catchment Management Officer is currently reviewing the Stormwater Management plan.
6. **WSUD** - Progress on WSUD with Development Control Plan policy is complete and is to be reported to the August 2006 meeting of Council.
7. **Sun Protection** - Additional shade structures have been erected at Wade Park.
8. **Emergency Management**
 - A quarterly meeting of the Rescue Committee and the Local Emergency management Committee was held in June 2006.
 - Councils Risk Management Plan is completed and has been sent to the District Emergency Management Committee for endorsement.
9. **On-site Sewage Management** – 36 inspections for quarter. Year to Date 299. Annual Target is 250.
10. **Environmental Monitoring**
 - Environmental Monitoring is continuing with monthly water monitoring being undertaken as per the 05/06 management plan.
 - The Regional contaminated lands Policy has been completed and is to be reported to the August meeting of Council.
 - Investigation of environmental issues continues on a regular basis. Relevant legislation including the POEO Act has been utilised for enforcement.
11. **Protection of the Environment Initiatives**
 - Cities for Climate Protection (CCP): Stage 1 and 2 of the Cities for Climate Protection program has been finalise. Stage 3, which identifies an actions plan is currently being worked on.

Enforcement

- 407 Parking enforcement infringements issued
- 11 Abandoned vehicles impounded.
- 5 Dog infringement notices issued

Information Services

Improve access to information systems from remote sites - Data links to the CBD Centre, Gallery, Wyrallah Depot and Crematorium are being upgraded to increase throughput. Upgrading commenced in June 2006 and is expected to be completed by August 2006. Capacity on some links will be doubled following the upgrade. Opportunities for further improvement are being monitored.

Replacement of 1/3 fleet of desktop computers - Completed December 2005. Work to replace PCs that have reached the end of their lease in 2006 has now commenced. Orders raised at the end of June 06 and the new equipment is scheduled to arrive within 2 weeks. It is expected rollout will commence late July or early August 2006. The replaced equipment will be made available by Council for disposal to community organisations through public invitation.

Review future needs of council re e-business enabled information systems – Following the decision to combine the review with the evaluation of a new Corporate Information System, this process has now been completed. It has been decided that the new Corporate Information System will be required to incorporate e-business capability. It is expected that this functionality will be enabled once the core functions of the new system are fully operational.

Investigate feasibility of Regional Repository at Southern Cross University – Joint venture being co-ordinated by regional records managers.

Implementation of an electronic records and Information management system – Deferred, pending implementation of new corporate systems replacement.

Maps on the web – Tests have now been completed for functionality and a prototype currently exists. It is expected that a fully operational version will be available by the end of 2006. This version will provide a capability to place features on the map (such as parks, rivers and creeks, facilities) as well as zoom in/out.

Corporate systems replacement

An extensive tender selection process has now been completed for the corporate systems replacement. A preferred tenderer CIVICA with its product AUTHORITY has been selected. A report to the July 12th Council meeting received support. The implementation is expected to be lengthy and will almost certainly lead to a revised Live Operation date near the end of Financial Year 06/07.

Other items

- The public web site (www.lismore.nsw.gov.au) continues to be developed and refined. The next significant change will be the replacement of all pages with new pages written in XHTML. This will then bring the web site in line with best practice standards. The look and feel will remain the same but the underlying structure will allow significant improvements in manageability.
- Information Services is currently trialing Helpdesk software. This software is expected to provide two main things: a consistent approach to responding to service requests from staff based on agreed response times; offering staff a variety of mechanisms of placing service requests; providing staff with a mechanism for seeing the current status of such requests and a process for identifying trends and patterns of problems with particular software or hardware. Trials are expected to be completed by end of July, 2006.
- The existing IT strategic plan expires in June 2006. A new plan is currently under development and will look to identify technological strategies that will support Council's strategic and operational initiatives. First Draft expected by August 2006.

Economic Development and Tourism

1. **Manage 2005 Northern Rivers Health and Herb Festival**
 - Commenced work on the Northern Rivers Health & Herb Festival 2006 (sponsorship, partnerships and marketing campaign finalised together with event entertainment logistics)
2. **Attract major external events to the city**
 - Commenced work on the Relay for Life 2006 event & the ALGWA 2007 Conference
 - Preparation of bidding submission for "A" League or Olympic-related action, in conjunction with Football (formerly Soccer) FNC for 2007/2008
3. **Refine management of city events hosted and supported by the Events Office**
 - Successful event support/management of the Crusty Demons event, Warbirds over Lismore at the airport and the annual Lismore Lantern Parade
 - Provide practical support for the development of the *Entertainment Spectacular* for the 2006 North Coast National Show
4. **Review Economic Development and Tourism functions**
 - Activity held over to 2006/2007 period.
5. **Increase investment and employment in Lismore**
 - Commenced series of visits and meetings with organisations in Health, Higher Education, Property and Business Services gaining local business intelligence and strengthening partnerships with the EDU in particular, and LCC in general
 - Following leads on a number of business enquiries to relocate to Lismore
 - The Economic Development Policy Advisory Group staged a Car Parking Workshop with a guest presenter & have now formed a Reference Group on a major LCC project examining "*Traffic, Parking and Council Policy Plans to accommodate the current and future growth of the CBD*"
 - Reinstated the quarterly EDU Newsletter providing statistics on local development environment
 - Finalised negotiations & gained Council approval on the Lismore Small Business Incubator project – a joint venture between Council & Ballina Employment & Training Centre (subject to BETC gaining federal funding)
6. **Develop a strategic plan for the marketing of Lismore's Industrial Lands**
 - Assisted with marketing and sale of industrial land at the Airport Industrial Estate – only one lot remaining to be sold; currently under negotiation with two buyers
7. **Further support and enhance development of Nimbin Tourism Industry**
 - Provide practical support for the Nimbin Community Economic Development Officer and the Nimbin Visitor's Centre
 - Successful in being awarded \$5,000 from Department of State and Regional Development for *Scoping the Nimbin Walking Trail* project – a new tourism product for Nimbin
8. **Implement Tourism Marketing Strategy**
 - Established 400 image photo library and produced 36 page full colour *Lismore Visitor's Guide* – 89% of accommodation providers advertised in the Guide
 - Co-ordinated Sydney "Weekend" TV crew for feature (aired 3/6/06) on Lismore tourism in general and Lantern Parade in particular – show attracts 400,000 viewers

- Regular meetings and activities of Café owners network continued with training sessions & redesign of Lismore Café Exhibitions (art in cafés project)
 - Updated tourism website
 - Commenced development of new tourism product aimed at coach market, as well as negotiations with SCU CRC for Tourism on delivery of Farm and Country Tourism program
- 9. Wilsons River Redevelopment**
- Developed Riverbank Strategic Action Plan for next 12 months
 - Progressed architectural designs for the Riverbank Restaurant Precinct/Centre
- 10. Attract grants for economic development activities**
- Submitted joint application for *Richmond River Opportunities* project to the Australian Tourism Development Program
 - Developed the LCC Grants website with diverse functionality for better co-ordination of grants throughout Council
- 11. Revitalise Lismore Visitor Information Centre**
- Updated cash register and codes, refreshed stock tracking system, smoke alarms installed and security cameras installed downstairs (deterrent for crime/loitering in public downstairs toilets); internal refurbishment planned
- 12. Increase joint activities and co-operation in tourism**
- Secured Australian Tourism Research major tourism survey for Lismore LGA to provide current statistics on visitor numbers, tourist demographics, expenditure, experiences etc
 - Assisted with review of Northern Rivers Tourism – functionality and activities
- 13. Continue the redevelopment of Spinks Park and Riviera area**
- Input into the Spinks Park Management Plan

Lismore Regional Airport

- 1. Installation of Runway End Indicator Lights**
- Runway Threshold Indicator Lights were flight tested, calibrated and commissioned
- 2. Implementation of the Airport Security Plan**
- Continued implementation of Airport Security Plan – installed security upgrade equipment including the majority of the CCTV cameras, fencing, secure baggage collection areas, anti-pass-back automatic arrivals door; hosted the Australian Federal Police's Regional Rapid Deployment Team on their airport security/familiarisation exercises; attended security exercises arranged by the Office of Transport Security
- 3. General Aviation Development**
- Commenced preparation of DA for hangar site – commencement of larger GA development project
- 4. Facilitate Geospatial Facility at airport**
- Completed
- 5. Ensure continued operation of the Airport**
- Prepared the Transport Security Manual and Airport Operations Manual and had them accepted by CASA

Community Services

- 1 **Employment of Aboriginal trainees** – the two youth worker trainees continue to progress well and feedback remains positive.
- 2 **Youth Enterprise Project** – negotiations with the Federal Attorney General's department have commenced regarding a variation to the funding agreement in order to redirect some of the project funds to the youth enterprise project. The YWCA have expressed an interest in partnering Council to develop a youth enterprise project.
- 3 **Aboriginal Employment Strategy** – completed and reported on in the July – September quarter.
- 4 **Development of Cultural Precinct** – the first draft of the Cultural Precinct Business Plan is imminent. Stakeholders and other interested parties will be invited to comment on the draft and staff will provide feedback to the consultants to incorporate accordingly where appropriate.
- 5 **Bundjalung Stories** – 13 stories from Bundjalung people have been recorded and edited. The stories provide a brief insight into the lives of these Aboriginal people, how they grew up and what they've learned. The DVDs and booklets will be finalised prior to the formal launch in August and will be distributed to all primary schools and high schools in the region for use as an educational tool.
- 6 **Lake Gates** - Pumping into the lake commenced in April and was completed during May. The lake's water level increased by approximately 75mm and should assist in controlling weed and algal growth over the winter/spring period.
- 7 **Social Plan implementation** – as reported to Community Services Policy Advisory Group. World Refugee Day was celebrated on 20 June, with approximately 80 people attending the ceremony. Approximately \$400 was raised by gold coin donation will be given to a Sudanese Refugee camp (Kakuma) in Kenya. Staff were involved with Family Day celebrations in Lismore assisting with a children's fun day in Heritage Park on 16 May.
- 8 **Goonellabah Recreation Centre** – staff will progress two tenders for the site simultaneously: landscaping and revegetation of Tucki Tucki Creek, and the design and construction of the building and associated structures. The brief will ask for both indoor and outdoor water to be separately costed in the tender.
- 9 **Recreation Projects**
 Work is soon to commence on the construction of a cycleway within Elders Park in Goonellabah. Council received a \$22,000 grant from the Healthy Local Government Grant program.
 Final landscaping works at Kadina Park will be completed by September in time for the grand opening.
 Research and community consultation regarding the upgrade of floodlights at Riverview Park will commence in July.
 The draft Lismore Park Plan of Management has been completed and will go through a formal community consultation phase over the next few months.

Lismore Regional Gallery

- The Gallery has appointed a full time Curator, Kezia Geddes, and is in the process of finalising the permanent employment of an Administration Officer.
- The current Margaret Olley exhibition *Interiors and Still Lifes* was formally opened on 30 June. The opening was enormously successful, over 650 people attended, listening to speeches under an outdoor marquee. The opening is considered by many to be the most nationally

significant event held in Lismore in recent times. Margaret Olley generously donated her painting *The Spare Room*, worth an estimated \$75,000 to the Gallery's permanent collection. A fundraising lunch was organised for the following day with Margaret Olley guest of honour. The lunch raised approximately \$25,000 towards the construction of the new Gallery building.

Child Care

Koala Child Care Centre to end June averaged attendance of 32.92 children (budgeted 35).

- Use of Centre portfolios has resulted in improved family input into the Centre's programs.
- Staff training has included Child Protection, Children's movement activities and attendance at the Early Childhood Australia Northern Region Annual Conference.
- Playground and surrounds, garden maintenance has been vastly improved.

Lismore Outside of School Hours Care is averaging approximately 68.75 students per day, children attending from 10 different schools in Lismore.

- Completed 3 program Active After School sessions for term 2 (circus, dance and multiskill)
- Third permanent part time staff member to commence in term 3 (all other staff are casual).

Gingerbread House Average attendance 16.4 children visiting each day (estimated full time equivalent).

- Major maintenance completed – roof and ceiling.
- Raffle held to support Sudanese families.
- New computer software and relevant staff training undertaken.

Report

Subject	July 2006 – Investments held by Council
File No	S178
Prepared by	Principal Accountant
Reason	Required under Clause 212 Local Government (General) Regulations 2005, Local Government Act 1993, and Council's Investment policy.
Objective	To report on Council Investments
Strategic Plan Link	Leadership by Innovation
Management Plan Activity	Financial Services

Overview of Report

Council investments as at 31st July 2006 total \$36,589,690 subject to the final value of funds held under Managed Funds being advised shortly.

The interest rate reported over the period of July 2006 was estimated to be 6.60% in comparison to 6.31% for July 2005.

Background

The Local Government Act 1993, Clause 212 Local Government (General) Regulations 2005 and Council's Investment policy requires a monthly report be provided to Council on investments. The report is to include the source and amount of funds invested, terms of performance of the investment portfolio over the preceding period and a statement of compliance in relation to the requirements of the Local Government Act 1993.

Due to timing issues the final value of some investments is not available within the required reporting timeframe, therefore an estimate is provided based on the investments held at the time of this report. The actual balance will be confirmed in the report to the next Council meeting.

Report on Investments

- *Confirmation of Investments – 30th June 2006*
\$36,541,500

The amount is higher than the estimate reported for June 2006 due to additional positive valuation movement in funds held under Managed Funds.

- *Estimate of Investments – 31st July 2006*
\$36,589,690

Some variation is expected on the final balance of Managed Funds. The final valuation of these funds is not made until after the end of the month. The current rate of return on investments for July 2006 was estimated to be 6.60% compared to 6.31% for the same period last year.

A summary of Council's investments in graphical form has been included as attachments.

Financial Services Comments

N/A

Other staff comments

N/A

Public consultation

N/A

Conclusion

The investments held by Council with various financial institutions, have been made in accordance with the Local Government Act 1993, Local Government (General) Regulation 2005 and Council's investment policies.

Recommendation

The report be received and noted

**MINUTES OF THE TRAFFIC ADVISORY COMMITTEE MEETING
HELD ON JULY 19, 2006, AT 10.00 AM.**

Present

Councillors Merv King (*Chairperson*) Bronwyn Mitchell (*on behalf of Thomas George, MP*), Michael Baldwin (*RTA*), Snr Const Steve Hilder (*Lismore Police*).

In Attendance

Councillor Jenny Dowell, Garry Hemsworth (*Executive Director-Infrastructure Services*), Scott Turner (*Manager-Assets & Support Services*), Wendy Johnson (*Road Safety Officer*), and Bill MacDonald (*Traffic & Emergency Services Coordinator*).

John Zaat and Denis Byrnes for Item No. TAC50/06 (Rosebank Community).

TAC47/06

Apologies

Apologies for non-attendance on behalf of Councillor John Hampton, Thomas George, MP, and John Daley were received and accepted and leave of absence granted.

TAC48/06

Minutes

The Committee was advised that the minutes of the Traffic Advisory Committee Meeting held on June 21, 2006, were confirmed by Council on July 11, 2006.

Disclosure of Interest

Nil

Part 'A' – Committee Recommendations

Nimbin Community Development Association Inc; advising that the driveway access to its premises at No. 81 Cullen Street is often blocked by parked vehicles and requesting the existing No Standing sign located north of the driveway, be relocated to a point just south of the driveway to improve awareness, as well as road markings in front of the driveway.

TAC49/06 **RECOMMENDED** that the existing No Stopping sign on the eastern side of Cullen Street be relocated from the northern side of the northern-most vehicular access to the Community Centre to approximately 1.0m south of the driveway. (06-5791:R1701)

Rosebank Roads Improvement Group; recommending that road safety be improved on Rosebank Road by erecting additional signage near the Hall and extending the School Zone.

Messrs John Zaat and Denis Byrnes were present for this item and were invited to speak on their submission. It was pointed out that the issue of access to the Rosebank Hall had already been before the Committee and had since been referred to Council's Manager-Roads & Parks with a view to including works to relocate the driveway closer to the crest in a future works programme. Mr Baldwin advised that School Zones were only for use on road lengths specifically related to school frontages. The zone for the Rosebank Public School was already very long and any additional extension would reduce compliance by motorists even further. It was suggested that as an alternative, the advance warning School Zone signs could be relocated a further 150m south to afford better visibility by motorists. The erection of children symbol warning signs with the inclusion of a 'preschool' plate was also put forward.

Rosebank Roads Improvement Group (Cont'd)

- TAC50/06 **RECOMMENDED** that the advanced warning School Zone signs be relocated a further 150m south and that children symbol warning signs with the inclusion of a 'preschool' plate be erected both sides of the Rosebank Hall. (06-5816:S937,R3704)

Zadoc Street – Work Zone for Police Station Construction

A request had been received from the builders of the new Police Station for the installation of a Work Zone on Zadoc Street to be used by construction vehicles.

- TAC51/06 **RECOMMENDED** that a Work Zone be introduced on the southern side of Zadoc Street in front of the proposed Police Station, for a distance of approximately 11.0m. (R7330)

Keen Street – Centre Parking

Subsequent to the recent reconstruction of Keen Street in the inner main block, a requirement called for a review of the 1-hour parking arrangements following a trial period. The existing 1-hour parking limit in the centre of Keen Street was introduced to counter any negatives as a result of the reduced number of parking spaces in the new design. A reduction in time limit from 2-hours to 1-hour effectively doubles the number of spaces available due to quicker turnover. It was reported that there had been very little negative reaction from businesses and motorists due to the retention of the 1-hour limit.

- TAC52/06 **RECOMMENDED** that the existing 1-hour parking limit remain in place. (R7313)

Intersection of Richmond Hill Road and Boatharbour Road

This item had been dealt with at the May 2006 meeting due to concerns raised by Lismore Police relating to safety of motorists using the above intersection and the restricted sight distance offered as a result of a tree's location on the corner. Council had requested a further report after consideration of all alternatives.

The installation of a Give Way sign on the Boatharbour Road leg in lieu of the current T-junction rule which applies was not considered appropriate due to the rural nature of the intersection, the higher speed environment and the lack of street lighting.

The issue of the removal of the tree on the corner was referred to Council's Parks Co-ordinator for investigation and he has provided the following report.

"Although the tree appears to be in good health, with the exception of some deadwood, the tree has suffered some structural defects in the recent past. Of note is a possible twist fracture in one of the two boughs leading from the trunk, with the other bough having evidence of wood borer attack or storm related crack. Both problems are evidence of a potential structural defect that is difficult to determine. It is recommended that the Eucalyptus tree be removed for safety reasons."

- TAC53/06 **RECOMMENDED** that the tree be removed on Boatharbour Road, just north of Richmond Hill Road. (R4408,R1012)

Second Avenue – Parking Arrangements

Mrs Leisa had raised concern about the parking of vehicles on the eastern side of Second Avenue, just south of Ballina Street outside the medical practice on that corner, citing many 'close calls' between drivers of parked vehicles and through traffic. Discussions held with the medical practice manager confirmed this was often the case and they supported any move to eliminate parking onstreet and encourage use of the off-street facility.

TAC54/06 **RECOMMENDED** that the No Stopping zone on the eastern side of Second Avenue be extended to 1.0m south of the medical practice driveway. (R7473)

Northern Rivers Pathology – Uralba Street

The Committee was advised that the Pathology Unit was still experiencing difficulty in accessing the parking area in front of its facility since the recent introduction of the 5-minute parking zone. The RTA has advised that it will accept 'No Parking Lismore City Council Authorised Vehicles Excepted' in lieu of the current signage.

TAC55/06 **RECOMMENDED** that the current 5-minute parking zone in front of the Pathology Unit on the northern side of Uralba Street be replaced with 'No Parking Lismore City Council Authorised Vehicles Excepted'. (R6058)

Part 'B' – Determined by Committee

R McWilliam; highlighting the need to improve road safety in the vicinity of the Union Street viaduct and pedestrian crossing, South Lismore.

- B-06:07-1 Mr MacDonald advised that he and Snr Const Hilder had met with Mr McWilliam onsite and discussed the issues raised in his letter. Whilst the situation with large vehicles negotiating the section of Union Street in question, which included the viaduct near Hurfords Saw Mill was not ideal, there was sufficient warning signs and sight distance for large vehicles to negotiate the road with safety provided due care was taken. Signage was considered adequate. Discussions were also held with Hurfords and it would appear the majority of its heavy vehicle access was via Norco Lane. (06-5851:R6938)

Richmond Hill Road – Excessive Speed

- B-06:07-2 Councillor Dowell raised the concerns of residents about excessive traffic speeds on the bottom section of Richmond Hill Road and the dangers associated with accessing the Vistara Primary School. The existing 80 kph speed limit was considered appropriate due to the limited development along that section of the road. It was noted that Council had suggested the construction of a right-turn bay for the primary school at the time it was being built but it had been successfully argued by the developers at the time that this was not required. However, as traffic volumes and student numbers increased, the need for a dedicated right-turn bay may need to be further investigated. It was suggested that this issue be referred to Council's Design Section for preparation of a plan and estimate for further consideration by Councils Manager-Roads & Parks in a future works programme. (R1012)

Black Spot Funding

- B-06:07-3 Mr Hemsworth advised that Black Spot funding had been received for –
- a roundabout at the intersection of Dalley and Nielson Streets, and
 - road improvements on Blue Knob Road and Dunoon Road. (S182)

Closure

This concluded the business and the meeting terminated at 11.10 am.

**Chairperson
Ordinator**

Traffic and Emergency Services Co-

Documents for Signing & Sealing

The following documents have been prepared in accordance with previous resolutions of the Council and/or the provisions of the Local Government Act, 1993 and other relevant statutes.

It is now proposed that the Council authorise the signing and sealing of these documents.

Recommendation

Sale of 23 Bristol Circuit to Bird – Contract for Sale, Transfer and all legal instruments necessary to effect said sale.

Contracts have been prepared for the sale of Lot 42 DP 1087889, known as 23 Bristol Circuit, Goonellabah. The sale price is \$113,000 which is consistent with other sales in the same location. (06-6434: P29326)

Section 356 Donations

a) Mayor's Discretionary Fund (GL2033.26)

Budget: \$2,700 To date: Nil

Corndale P & C Association – Trivia Night on August 5.

Voucher for Visitor Information Centre. (06-5850: S164) \$50.00

Woodlawn Parents & Friends Association – Father's Day

Raffle – Picnic Day on September 3.

Voucher for Visitor Information Centre. (06-5610: S164) \$50.00

b) City Hall Reductions in Rental – Policy 8.4.2 (GL2033.2)

Budget: \$11,700 To date: Nil

Northern Rivers Writers' Centre – Tuesday, August 8 – primary schools event which is part of 2006 Byron Bay Writers' Festival Schools Program.

(06-6684: S164)

In accordance with policy. \$271.00

Lismore Neighbourhood Centre – weekly hire of Fountain Room for Neighbourhood Club – 1/7/06 to 30/6/07. (06-6256: S164)

In accordance with policy. 25% of weekly hire

Lismore Symphony Orchestra Inc. – hire of City Hall for performance on May 28, 2006.

In accordance with policy. \$130.00

Lismore Symphony Orchestra Inc. – hire of City Hall for performance on November 12, 2006.

In accordance with policy. \$134.80

Recommendation

In accordance with Section 356(1) of the Local Government Act 1993, the donations to persons as listed above are hereby approved for distribution.

**MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE CITY OF LISMORE HELD
IN THE COUNCIL CHAMBER, GOONELLABAH ON TUESDAY, JULY 11, 2006 AT 6.00PM.**

Present Mayor, Councillor King; Councillors Chant, Crimmins, Dowell, Ekins, Graham, Hampton, Henry, Irwin, Meineke, Swientek and Tomlinson, together with the General Manager, Executive Director-Development & Governance, Executive Director-Infrastructure Services, Manager-Finance, Acting Media Officer and Admin. Support Officer.

**Apologies/
Leave of
Absence**

NIL

- 134/06 **Minutes** The minutes of the Ordinary Meeting held on June 13, 2006, were confirmed.
(Councillors Irwin/Chant)
- 135/06 The minutes of the Extraordinary Meeting held on June 20, 2006, were confirmed subject to Min. 115/06 showing there was no voting against the resolution.
(Councillors Dowell/Tomlinson)
- 136/06 The minutes of the Ordinary Meeting held on June 20, 2006, were confirmed.
(Councillors Dowell/Chant)

Public Access Session

Prior to the commencement of the meeting, a Public Access Session was held at which Council was addressed by the following:

Dr Sue Page re Motion on Motion – Referendum on Fluoridation

Dr Page outlined her intensive research into fluoridation in water supplies and stated there was no evidence of adverse medical problems. She also advised that she is very familiar with rural health and dental health is in the top two issues.
(06-5812: S223)

Rodney Herne and Colin Locke re Motion on Fluoridation

Mr Hearn referred to several documented papers on fluoridation in water supplies and appealed to Council to hold a referendum so that residents could make the decision whether or not to fluoridate Lismore's water supply.
Mr Locke advised he had no faith in this public health initiative.
(06-5812: S223)

Don Whitelaw and Diana Fisher re Motion on Cancer Council Community Partner

(See Minute No. 137/06)
Mr Whitelaw is the past president of Lismore Branch of the Cancer Council and introduced Diana Fisher representing the Cancer Council who outlined the benefits Council staff and residents could obtain by becoming a Community Partner.
(06-5814: S792)

Notice of Motions

Referendum on Fluoridation

Formal notice having been given by Councillors Irwin, Ekins and Chant it was **MOVED** that Council advise Rous Water that a referendum of its citizens should take place on the issue of fluoridating the water supply before a final decision is made.
(Councillors Irwin/Ekins)

On submission to the meeting the **MOTION** was **DEFEATED**.

Voting Against: Councillors Tomlinson, Swientek, King, Crimmins, Graham, Hampton, Henry and Meineke.
(06-5812: S223)

Cancer Council Community Partner

Formal notice having been given by Councillor Dowell it was **MOVED** that Council acknowledge the high level of physical and emotional suffering, premature death and financial burden caused by cancer in our community and that Lismore City Council become a Cancer Council Community Partner by -

- 1 Learning about and adopting new policies that will help reduce the incidence of cancer in our area.
- 2 Supporting Cancer Council advocacy campaigns that will benefit the people of our community.
- 3 Using our communication channels, venues and networks to help deliver Cancer Council information and education.
- 4 Considering allowing free use of Council venues and other resources to support group meetings, education programs and other activities that benefit cancer patients and their families in our area.
- 5 Supporting Cancer Council efforts in our area to raise money for cancer research, prevention and support.
- 6 Requesting that the General Manager nominates a member of Management staff as Liaison Officer for this community partnership.

(Councillors Dowell/Graham)

The voting being tied the Mayor declared the amendment **DEFEATED** on his casting vote.

Voting Against: Councillors Irwin, King, Crimmins, Graham, Hampton and Meineke.

A **FORESHADOWED MOTION** WAS **MOVED** that a report with further particulars be prepared for consideration at the August meeting of Council .
(Councillors Irwin/Hampton)

137/06 **RESOLVED** that a report with further particulars be prepared for consideration at the August meeting of Council .
(Councillors Irwin/Hampton) (06-5814: S792)

Reports

Goonellabah Recreation Centre

A **MOTION** WAS **MOVED** that the report be received and –

- 1 That Council authorise tenders be called on a design and construct basis for the Goonellabah Recreation Centre.

- 2 That tenders be called to include:
 - a) dry space elements as set out in the accompanying report, including the additional administrative office and meeting rooms;
 - b) a 'district level' in ground concrete skate park;
 - c) a car park area appropriate to the facility.Further, Council exhibit for public exhibition for 28 days and Council provide a workshop for the public on the provision of options (d) and (e) (i,ii and iii).
 - d) landscaped open space recreation area of not less than 3,000m²; and
 - e) separate options for:
 - i) outdoor leisure water with an area up to 1,000m², but without a defined lap pool
 - ii) indoor leisure water with an area of approximately 500m²
 - iii) water park amusement elements
 - iv) no leisure water being provided as part of the contract.
- 3 That Council undertake community consultation to determine the nature and form of the water elements to be provided at the Goonellabah Recreation Centre.
- 4 That a separate tender be called for the provision of the revegetation and landscaping of the Tucki Tucki Creek area, based on design elements outlined in the report.
- 5 That the tenders be considered initially by the Goonellabah Recreation Centre Project Team prior to recommendations being presented to Council at a Workshop, before being considered.
- 6 Council increase the dry space to include three basketball courts.
(Councillors Swientek)

The motion LAPSED for want of a seconder.

A MOTION WAS MOVED that the report be received and –

- 1 That Council authorise tenders be called on a design and construct basis for the Goonellabah Recreation Centre.
- 2 That tenders be called to include:
 - a) dry space elements as set out in the accompanying report, including the additional administrative office and meeting rooms;
 - b) a 'district level' in ground concrete skate park;
 - c) a car park area appropriate to the facility;
 - d) landscaped open space recreation area of not less than 3,000m²; and
 - e) separate options for:
 - i) outdoor leisure water with an area up to 1,000m², but without a defined lap pool and with at least 40% shade cover
 - ii) indoor leisure water with an area up to 1,000m²
 - iii) water park amusement elements
 - iv) no leisure water being provided as part of the contract.
- 3 That Council undertake community consultation to determine the nature and form of the water elements to be provided at the Goonellabah Recreation Centre.
- 4 That a separate tender be called for the provision of the revegetation and landscaping of the Tucki Tucki Creek area, based on design elements outlined in the report.
- 5 That the tenders be considered initially by the Goonellabah Recreation Centre Project Team prior to recommendations being presented to Council at a Workshop, before being considered.
(Councillors Henry/Chant)

138/06 **RESOLVED** that the report be received and –

- 1 That Council authorise tenders be called on a design and construct basis for the Goonellabah Recreation Centre.

- 2 That tenders be called to include:
 - a) dry space elements as set out in the accompanying report, including the additional administrative office and meeting rooms;
 - b) a 'district level' in ground concrete skate park;
 - c) a car park area appropriate to the facility;
 - d) landscaped open space recreation area of not less than 3,000m²; and
 - e) separate options for:
 - i) outdoor leisure water with an area up to 1,000m², but without a defined lap pool and with at least 40% shade cover
 - ii) indoor leisure water with an area up to 1,000m²
 - iii) water park amusement elements
 - iv) no leisure water being provided as part of the contract.
- 3 That Council undertake community consultation to determine the nature and form of the water elements to be provided at the Goonellabah Recreation Centre.
- 4 That a separate tender be called for the provision of the revegetation and landscaping of the Tucki Tucki Creek area, based on design elements outlined in the report.
- 5 That the tenders be considered initially by the Goonellabah Recreation Centre Project Team prior to recommendations being presented to Council at a Workshop, before being considered.

(Councillors Henry/Chant)

Voting Against: Councillor Irwin.

(S736)

Provision for Supply of Computer Systems and Services

139/06

RESOLVED that the report be received and –

- 1 The contract for the supply, installation, training and annual maintenance of a new corporate computer system be awarded to Civica Pty Limited for the amount of \$1,032,825.00 + GST, plus an annual maintenance agreement of \$115,910.00 per annum.
- 2 The Mayor and General Manager be authorised to execute the Contract on Council's behalf and attach the common seal.

(Councillors Meineke/Dowell)

Voting Against: Councillor Swientek.

(T26003)

Draft Plan of Management - Spinks Park and War Memorial Park

140/06

RESOLVED that the report be received and Council -

- 1 Forward a copy of the draft Plan of Management for Spinks Park and War Memorial Park to the Department of Lands, being owner of part of the land affected by the plan.
- 2 Place the draft Plan of Management on public exhibition for a period of 28 days.
- 3 Forward copies of the draft Plan of Management to the relevant groups and organisations with an interest in Spinks Park and War Memorial Park.
- 4 Arrange for a public hearing into the draft Plan of Management in accordance with the provisions of the Local Government Act.
- 5 Congratulate staff on the quality of the report.

(Councillors Irwin/Swientek) (P6763,P6768)

Miscellaneous S356 Community Donations

141/06

RESOLVED that the report be received and -

- 1 That Council endorse the voting process and confirm Miscellaneous S356 community donations to the 16 projects outlined below.

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July 11, 2006

1.	Tunable Falls Cooperative – Youth Group Club	\$2,200
2.	North Lismore Reunion Committee – Northern Memories	\$2,200
3.	Lismore Theatre Company – workshops	\$2,200
4.	Rekindle the Spirit / Shared Vision – intervention project	\$2,200
5.	Lismore Soup Kitchen – equipment	\$2,000
6.	Lismore First Scout Group – replace stairs	\$2,200
7.	Nimbin Family Centre – Children’s Week parade	\$2,200
8.	Tunable Falls Early Childhood Centre – building maintenance	\$2,200
9.	RED Inc – renovating premises	\$2,200
10.	Nimbin Central School – life saving activities	\$2,200
11.	Family Support Network – Koori kids supported playgroup	\$2,200
12.	CareRing Children’s Centre – cubbyhouse	\$2,200
13.	Lismore City Band – repair musical instruments	\$2,200
14.	Deaf Society NSW – school camp	\$1,000
15.	Vision Australia – purchase toys for visually impaired children	\$1,500
16.	Richmond River Historical Society – preservation of photos and textiles	\$2,200
Total:		\$33,050

2 That the \$450 surplus funds be held in reserve to be allocated at a later date.
(Councillors Irwin/Dowell) (S164)

Dissolution of Nimbin Peace Park Management Committee

- 142/06 **RESOLVED** that the report be received and –
- 1 The Section 355 Peace Park Management Committee be dissolved.
 - 2 Current members of the Committee be thanked for their contribution.
 - 3 The NCDCA be requested to include a broad range of community interests in its management sub-committee.
- (Councillors Irwin/Crimmins) (P20198)

Purchase of Council Fleet - Garbage Collection Trucks

- 143/06 **RESOLVED** that the report be received and Council purchase three (3) only Iveco Acco F2350G trucks fitted with the MacDonald Johnston collection / compactor units as tendered (T26009) from Black Trucks of Rocklea Qld for the overall cost of \$906,135.00 (Includes GST) for those three units.
(Councillors Hampton/Dowell) (T26009)
Voting Against: Councillor Irwin.

June 2006 Investments held by Council

- 144/06 **RESOLVED** that the report be received and noted.
(Councillors Tomlinson/Graham) (S178)

Committee Recommendations

Traffic Advisory Committee 21/6/06

- 145/06 **RESOLVED** that the minutes be received and adopted and the recommendations contained therein be adopted.
(Councillors Dowell/Irwin) (S352)

Documents for Signing and Sealing

146/06 **RESOLVED** that the following documents be executed under the Common Seal of Council:

Council to C & M Bennett Properties Pty Ltd

To finalise the closing of the old East Street and the opening of the new East Street two Transfers are required to be executed under seal. One is relative to the land now occupied by Bennett Hire (Lot 1 DP1070808) and the other relates to Kumasi Pty Ltd (Lot 2 DP 1085925). The relative DP's were endorsed by Council 15 June, 2004. (06-5746: R6915,P28672,P28673)
(Councillors Graham/Irwin)

Section 356 Donations

147/06 **RESOLVED** that in accordance with Section 356(1) of the Local Government Act 1993, the donations to persons as listed are hereby approved for distribution.

c) Banners – Policy 1.4.14 (GL2033.8)

Budget: \$700 To date: \$670.00

North Coast National – banner in Uralba Street from October 16-22 advertising the Lismore Show. (06-5391: S164)

In accordance with policy.

\$150.00

d) Council Contributions to Charitable Organisations

Waste Facility – Policy 5.6.1 (GL2033.15)

Budget: \$6,000 To date:\$8,729.99

June 2006

Animal Right & Rescue	\$27.27
Challenge Foundation	\$110.00
Five Loaves	\$48.64
Friends of the Koala	\$22.73
LifeLine	\$110.00
Saint Vincent De Paul	\$34.09
Salvation Army	\$110.00
Westpac Life Saver Rescue Helicopter	<u>\$41.82</u>

In accordance with policy.

\$504.55

Jan-May 2006

St Vincent De Paul Society

In accordance with policy.

\$412.73

e) Mayor's Discretionary Fund (GL2033.26)

Budget: \$2,700 To date:\$2,389.00

Corndale P & C Association – gift voucher for \$50 from

Visitor Information Centre **for trivia night 5/8/06** (06-5850: S164)

\$50.00

Miscellaneous Donations

Lismore Orchid Society	\$75.00
Lismore Art Club	\$75.00
Country Women's Association of Lismore City Council	\$75.00
Lismore Poultry Club	\$75.00
Heartfelt House	\$75.00

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Richmond Valley Day Care	\$75.00	
Lismore Target Rifle Club	\$75.00	
Lismore Regional Art Gallery Foundation	\$75.00	
War Widows Guild, Lismore	\$75.00	
Lismore City Pipe Band	\$75.00	
Richmond River Historical Society	\$75.00	
Friends of the Koala	\$100.00	
Kids in Community	<u>\$200.00</u>	\$1,125.00

d) Miscellaneous Donation – T J Hawkins, 80 Ballina Road

Mr Hawkins cares for his quadriplegic son at home and has special waste disposal needs. The family previously was paying for two waste services at \$274 per year. The equivalent level of waste service to what they previously received is now available under the new integrated waste service at \$456 per year.

Recommended a Premium Plus service be provided at the cost of a Waste Plus service and the difference in service costs be waived.
(Councillors Dowell/Graham)

\$170.00

Closure

This concluded the business and the meeting terminated at 9.05 pm.

CONFIRMED this 8TH of AUGUST, 2006 at which meeting the signature herein was subscribed.

MAYOR

