

Imagine Lismore Delivery Program 2017 – 2021

PROGRESS REPORT

Quarter 2 - October to December 2020

Introduction

The Local Government Act 1993 requires the General Manager to provide a report on the progress of implementing Council's Delivery Program at least every six months. The attached report covers the period 1 July – 30 September 2020 and includes an update for every activity in the Revised Delivery Program 2017-21/Operational Plan 2020-21. Instructions on how to read the report are provided below.

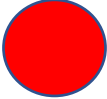


Please note:

- Traffic lights are only provided for projects with a status of 'progressing.'
- If an action is funding dependent (FD) no traffic light is provided, in most cases, as it does not yet have a budget or schedule.

How to Read this Report

Action Code	Action Name	Authoriser	Status	Schedule	Budget	Comments
<p>This is the activity's reference number in the Delivery Program/ Operational Plan.</p> <p>The letter in this column denotes the 'Activity Type' as follows: O = Operational/ BAU; P = Project; GF = Grant-funded; FD = Funding dependent</p>	<p>This is the description of the activity as it appears in the Delivery Program/ Operational Plan</p>	<p>This is the position title of the person who Authorises the quarterly updates detailed in this report</p>	<p>This describes the status of the activity at the end of the quarter and the definitions for status types can be found below</p>	<p>A traffic light is provided to show whether or not the activity is on schedule. The key for the traffic lights is below</p>	<p>A traffic light is provided to show whether or not the activity is on budget. The key for the traffic lights is below</p>	<p>This comment provides an update on progress including highlights, issues or changes. It also provides an explanation if the activity has a status of 'not progressing.'</p>

Status Option	Definition
Not progressed	There is an issue that has delayed progress with this action or it has not started due to an issue.
Progressing	Things are progressing as they should with this action. For BAU, this option will usually be selected, except in quarter 4 when BAU actions will often be marked as completed .
Not due to start	The action is due to start in a later quarter of this financial year.
Cancelled/Deferred	It has been formally agreed that this action will not happen at all or will be deferred to a later time.

Traffic Light Key for “On Schedule” and “On Budget”	
No	
Yes	
Watch	

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Theme A: An inclusive and healthy community

A1: Our community is safe, happy and healthy

A1.1: Support community members to participate in healthy eating and active living.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
A1.1.1 O	Operate the Goonellabah Sports and Aquatic Centre and the Lismore Memorial Baths aquatic facilities, and provide a range of activities and events for all members of our community	Manager Liveable & Active Communities	Progressing			The budget does not match what is happening on the ground due to opening earlier than expected (July vs Nov) We are waiting on the budget adjustments to be adopted by council for the September QBRS and updated in the system. This should look more realistic when the next reporting is available.







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A1.2: Provide responsive emergency management and emergency prevention services.



Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
A1.2.1 GF	Complete excavation of the Lismore floodway	Manager Assets	Progressing			The floodway excavation has been delivered with the contractor demobilized from site. the initial scope was delivered ~\$715,000 under budget so staff have worked with the funding agency to include two ancillary projects: Caniaba Street Upgrade and 18 months of the bush regeneration works associated with the development consents. This ancillary work will be ongoing until May 2022.
A1.2.2 GF	Review and update the Lismore Floodplain Risk Management Plan 2015. Milestones for 2020-21 include: Secure State Government funding, engage consultant to prepare new plan	Manager Liveable & Active Communities	Progressing			Advice received that grant application was successful but with an increase in grant to \$80,000 - Council applied for \$40,000. This requires a QBRS adjustment to obtain additional \$20,000 in Council funding for Council's contribution to the project.
A1.2.3 O	Facilitate Councils Floodplain Management Committee to monitor flood risk and mitigation	Manager Liveable & Active Communities	Progressing			Periodic meetings have occurred as required and anticipated.

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A1.2.4 O	Facilitate quarterly meetings of the Lismore Disaster Ready Committee	Manager Liveable & Active Communities	Not Progressed	Not progressed	Not progressed	This has not occurred yet due to Council's budget decisions. Reallocation of projects has not been finalised.
A1.2.5 GF	Develop the Lismore Rural Disaster Planning project to support the community's capacity to respond effectively in future disasters. The outcome of the project focuses on the creation of Community Plans to increase community preparedness and enable an integrated community response to future disasters.	Manager Liveable & Active Communities	Progressing			Delayed commencement of this project due to impacts of COVID-19 and organisational change. However, progress now underway with consultants Locale Consulting engaged to undertake the project, commenced in early November 2020.

A1.3: Maintain public health, safety and amenity.









Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
A1.3.1 O	Inspect swimming pools to ensure compliance with NSW legislation	Manager Built Environment	Progressing			Program for public pools - pool water quality - Public Health Regulations. Inspection program commenced.
A1.3.2 O	Certify and audit commercial and industrial buildings to ensure adequate fire safety	Director Partnerships Planning & Engagement	Progressing			This is ongoing and performed as part of the DA Application process for existing building modifications, plus part of the council's Essential Services Fire Safety measures Program. Numerous buildings have been redressed in this process.

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Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
A1.3.3 O	Inspect and register commercial businesses offering food for sale or skin penetration/beauty treatments to ensure compliance with food safety and public health standards	Manager Built Environment	Progressing			Food Safety Program business as usual following impacts of COVID-19 during first quarter operational period.
A1.3.4 O	Undertake regular parking patrols to ensure compliance with adopted parking strategies	Manager Built Environment	Progressing			Program implemented within the constraints of COVID-19. Pandemic and Council resolution extending free time limited parking areas within the Lismore Base Hospital precinct until January 2021 has impacted upon revenue.
A1.3.5 O	Encourage responsible pet ownership through education programs and take appropriate action in response to complaints about companion animals	Manager Built Environment	Progressing			Focus has been on monitoring and education of companion animals owners within community open spaces, discussions with veterinary practices in response to regulatory changes regarding registration and desexing and compliance audit of microchipped but unregistered animals.
A1.3.6 O	Remove abandoned vehicles and wandering stock from public places in accordance with adopted procedures and NSW legislation	Manager Built Environment	Progressing			Activity being undertaken to meet community and legislative expectations. Business as usual.

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A1.3.7 O	Implement and manage CitySafe program in the Lismore CBD. CitySafe includes the provision and maintenance of Lismore and Nimbin CCTV cameras, representation on the CitySafe Committee, Lismore Late Nighter bus service, etc.	Manager Built Environment	Progressing			Business as usual for City Safe Program following COVID-19 impacts. CCTV second extension capital works completed. Review of control room server initiated as final stage to network renewal.
A1.3.8 O	Take compliance action in response to customer requests/complaints, relating to public health, safety and amenity	Manager Built Environment	Progressing			Activity being undertaken to meet community and legislative expectations guided by Councils Enforcement Guidelines. BAU.
A1.3.9 O	Maintain the Lismore City Council Animal Pound	Manager Built Environment	Progressing			Animal impounding facility being operated to meet community and legislative expectations. Building maintenance works involving renewal of floor treatments and building painting have been completed.

A2: We recognise our Aboriginal and Torres Strait Islander community and cultures

A2.1: Provide Opportunities for Aboriginal and Torres Strait Islander people to participate in community events and programs.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
A2.1.1 P	Celebrate and participate in National Reconciliation Week by hosting events to promote reconciliation within Lismore City Council	Director Corporate Services	Not Due To Start	Not due to start	Not due to start	Through the COVID-19 Pandemic NRW celebrations were delayed and have not yet been carried out. Planning for National Reconciliation Week will take place in the new year

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Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
A2.1.2 P	Host annual NAIDOC Family Day to provide information and services to local Aboriginal and Torres Strait Islander people and encourage understanding and cultural sharing between Aboriginal and non-Aboriginal community members	Manager Liveable & Active Communities	Completed	Completed	Completed	NAIDOC Celebrations were held in November. A flag raising ceremony was held at the Council Chambers with community members invited. Council hosted a morning tea for Elders within the community at the Regional Gallery. Lismore Library, Social Futures & Nimbin Community Centre hosted events for the community to attend and these were live streamed on the face book pages.

A2.3: Implement actions in the 'Innovate' Reconciliation Action Plan (RAP) to build relationships and respect, and provide employment and procurement opportunities.





Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
A2.3.1 O	Ensure Council's Aboriginal Advisory Group meets quarterly to provide community representation and advice to Council on local government matters affecting Aboriginal and Torres Strait Islander people	Director Corporate Services	Progressing			The group met twice during Quarter 2 (in October and November.) New members were provided with an introduction and outline of the Terms of Reference. Meetings for 2021 have been agreed and set.

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A2.3.2 O	Actively monitor the implementation of actions in Lismore City Council's Reconciliation Action Plan (RAP) through regular meetings of the RAP Working Group	General Manager	Not Progressed	Not Progressed	Not Progressed	RAP Working Group did not meet during this quarter. Responsibility for the RAP Working Group is now with Director – Corporate Services.
A2.3.3 P	Review refresh and update Lismore City Council's Reconciliation Action Plan (RAP). Milestones for 2020-21 include: Seek feedback and endorsement from Reconciliation Australia on updated RAP	Director Corporate Services	Progressing			First stage feedback from Reconciliation Australia has been received and updates commenced. Feedback from Council's Aboriginal Advisory Group will commence in early 2021 and the document resubmitted to Reconciliation Australia in February 2021.
A2.3.4 O	Improve Aboriginal and Torres Strait Islander employment outcomes within Council's workforce. Priorities include: Maintain at least 6% Aboriginal and Torres Strait Islander representation within Council's workforce Provide traineeships and apprenticeships for Aboriginal and Torres Strait Islander applicants that lead to ongoing employment opportunities	Director Corporate Services	Progressing			Council's ATSI employment figures remain unchanged at 5.4% (inclusive of trainee/apprentices and casual staff). Schedule is marked as Amber as it falls below our target of 6% ATSI employment across Council. Significant recruitment is underway at this time, so changes to this figure are expected to increase (favourably) throughout the next Quarter.

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A2.3.5 O	Continue to observe cultural protocols, such as Welcome to Country and Acknowledgement of Country at the commencement of all Council meetings, external meetings and public events	General Manager	Progressing			Cultural protocols continue to be observed appropriately at all Council meetings, functions and events.
A2.3.6 O	Continue to display Aboriginal and Torres Strait Islander flags in Council Chambers and hoist daily at Council's Corporate Centre	General Manager	Progressing			Aboriginal and Torres Strait Islander flags are displayed daily on Council sites and within the Council Chambers.

A2.4: Conserve items, areas and places of Aboriginal cultural heritage significance.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
A2.4.1 O	Provide Native Title Manager Advice in respect of any proposed activity/lease/development affecting crown land	Manager Assets	Progressing			Native Title Manager's Advice continues to be provided as required under the Crown Land Management Act 2016
A2.4.2 O	Ensure Council rezoning planning proposals, and development applications, and all infrastructure works address potential Aboriginal cultural heritage and significance to ensure any impact is avoided	Manager Liveable & Active Communities	Progressing			This is a BAU activity for rezoning planning proposals and development applications.

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A3: Our sporting facilities and recreational spaces encourage active and passive community participation

A3.1: Provide a major parkland that caters for the local and regional community while providing economic benefits to the CBD.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
A3.1.1 FD	Identify funding to realise the major regional recreation space, Lismore Parklands. Milestones for 2020-21 include: Facilitate the development of supporting technical reports including a review of environmental factors (REF) Identify opportunities for grant funding	Director Partnerships Planning & Engagement	Progressing	N/A – Funding Dependent	N/A – Funding Dependent	Continuing to investigate grant opportunities

A3.2: Provide high quality open spaces, parks and reserves.



Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
A3.2.1 O	Maintain and service existing open spaces, parks and gardens	Director Infrastructure Services	Progressing			Facilities are being maintenance in accordance with funded service levels
A3.2.2 O	Undertake Playground condition inspections and complete necessary repair work to ensure safety and compliance	Director Infrastructure Services	Progressing			Facilities are being inspected and maintained to meet adopted service levels within current budget.

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A3.2.3 GF	Commence construction of the upgrade to Dawson Street amenities	Assets Engineer	Progressing			The Tender for the 3 amenities buildings closed Monday 30 November 2020. This Tender is currently being assessed and is planned to be awarded to the successful company before 23 December 2020. Construction will commence as soon as possible after tender award.
A3.2.4 FD	Identify infrastructure funding opportunities and lobby support for the Tweed Byron Hinterland Trails project	Director Partnerships Planning & Engagement	Not Progressed	N/A – Funding Dependent	N/A – Funding Dependent	Support has been provided to the Assets team to deliver a funding application to the Fixing Local Roads program in December 2020. An outcome of the funding application is due early 2021.
A3.2.5 FD	Identify funding to work collaboratively with the community and developers to achieve Stage 2 of the Nimbin Walking Trail (Rainbow Road)	Director Infrastructure Services	Progressing	N/A – Funding Dependent	N/A – Funding Dependent	Project plans and budgets are still being prepared for a grant submission due in January 2021.





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A3.3: Provide high quality sporting facilities to meet the diverse needs of the community.



Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
A3.3.1 GF	Continue to redevelop Albert Park Baseball/Softball Complex. Milestones for 2020-21 include: Renovate all four fields Complete refurbishment of grandstand and office spaces	Manager Liveable & Active Communities	Progressing			The storage facility is nearing completion. The painting of the clubhouse has been awarded with work expected to commence very soon. The RFQ for the Canteen extension will be advertised on 10 December and close mid January. These are the final allocated works.
A3.3.2 GF	Commence construction of Nesbitt Park Pump Track projects approved within the SCCF Round 3 Grants	Manager Assets	Progressing			Project budget and project plan complete. The Project Procurement Plan and Tender documentation is currently underway.
A3.3.3 GF	Commence construction of an international standard mountain bike facility at South Cross University	Manager Assets	Not Progressed	Not progressed	Not progressed	The Manager, Liveable & Active Communities has been requested to follow up the project request with Rous Water. There has been no response from Rous Water regarding Councils request to use Rous land for a Mountain Bike Track.
A3.3.4 FD	Identify funding opportunities to upgrade the Oakes Oval sports lighting & Lismore Quad turf	Manager Liveable & Active Communities	Not Progressed	N/A – Funding Dependent	N/A – Funding Dependent	We are continuing to identify funding opportunities

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A3.3.5 GF	Continue to develop the Oakes/Crozier Central City Sports Precinct. Milestones for 2020-21 include: Completion of working drawings Calling for tenders for various elements Commencement of construction	Assets Engineer	Progressing			The seven submissions received for the T20/14 Gordon Pavilion and Tidal Building's EOI have been assessed and are deemed eligible to receive the tenders. The tender is on track to be released before 24/12/2020 which will keep the project on schedule.
A3.3.6 FD	Identify funding opportunities to implement priority actions from the Sport and Recreation Plan	Manager Liveable & Active Communities	Not Progressed	N/A – Funding Dependent	N/A – Funding Dependent	Due to Council budget decisions, no further action can commence due to lack of resources.

A4: Our community is a desirable place to live, an easy place to work and a welcoming place to visit

A4.1: Promote positive attitudes and behaviours toward people with disability.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
A4.1.1 O	Facilitate quarterly Disability Access & Inclusion Advisory Group meetings	Director Corporate Services	Progressing			The Disability Access and Inclusion Advisory Group meeting was held on 5 November. The community engagement plan for the development of the new DIAP was presented. A review of accessible parking in the Lismore CBD was discussed with follow up from Design Services at the February 2021 meeting. Members raised concern regarding accessibility and shade at both Nesbit and Heritage Parks.





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A4.2: Create liveable communities for all




Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
A4.2.1 O	Identify funding opportunities to continue to establish the shared pathway network	Manager Assets	Progressing			Lismore City Council has been successful in receiving \$953,000 in funding from the NSW State Government for footpaths and shared pathways across the Lismore Local Government Area. All these projects are 100% funded by the NSW Government and administered by Transport for New South Wales. Walking and cycling are integral to our transport system and successful places.
A4.2.2 O	Continue to implement and report on the Disability Inclusion Action Plan 2017-2021	Director Corporate Services	Progressing			Implementation of the actions within the Disability Inclusion Action Plan 2017-2021 is reported through individual projects and operational activities detailed throughout the Operational Plan. The 2019-20 Annual Report will detail and highlight projects completed throughout the year. The Annual Report was released in December 2020.

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A4.2.3 P	Undertake review of the Disability Inclusion Action Plan 2017-2021	Director Corporate Services	Progressing			Community engagement commenced on 30 November through Your Say Lismore. This included a "Share your Story" to celebrate International Day of People with Disability. There will be a February- April 2021 Consultation period for the Council's Disability Inclusion Action Plan, with more details being provided closer to the time.
A4.2.4 P	Deliver on election commitments to upgrade the Goonellabah Community Centre and Library. Milestones for 2020-21 include: Finalise scope and deliverables Engage contractors Complete construction	Manager Assets	Progressing			The project has been delayed slightly due to some problems encountered acquiring quotes for the CCTV and other security upgrades. All other works have been completed. An extension has been sought from the Federal Government and discussions already held with the department have indicated this will be forthcoming.

A5: Our community has access to essential services

A5.1: Provide suitable and well-planned cemeteries, chapel and crematorium services.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
A5.1.1 O	Operate the Lismore Memorial Gardens, Crematorium and cemeteries across the Lismore Local Government Area, and provide memorial options and burial advice to the community.	Manager Commercial Services	Progressing			The Lismore Memorial Gardens and Crematorium is operating in accordance with adopted budget.



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A5.2: Assist in improving regional health facilities and services in Lismore.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
A5.2.1 O	Continue the partnership with Lismore Base Hospital, University Centre for Rural Health, Southern Cross University, St Vincents Private Hospital and allied health professionals to address emerging health needs	General Manager	Progressing			

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Theme B: A prosperous and vibrant city

B1: Our community has diverse business and industry opportunities as well as opportunities for investment and growth

B1.1: Support and encourage a diverse and competitive mix of business and industry.







Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
B1.1.1 FD	Support business development, innovation and economic activity through initiatives such as Regional and 'City Deals'	Director Partnerships Planning & Engagement	Not Progressed	Not Progressed	Not Progressed	No further action at this stage given the Government has advised that Regional City Deals are on hold.
B1.1.2 O	Work collaboratively to build and maintain relationships with private and public sector stakeholders to support projects of economic benefit. Priorities include engaging with the Office of the Small Business Commissioner to support insurance and banking policy amendments to include flood mitigation measures	Director Partnerships Planning & Engagement	Progressing			Work undertaken to support Lismore projects of economic benefit. Collaboration with Regional NSW and Regional Development Australia to ensure businesses experiencing growth and diversification are supported, particularly during COVID as well as direct support with businesses entering the Lismore LGA, undertaking activities that support the progression of Economic Development Strategy initiatives.
B1.1.3 P	Deliver grant funded training programs that support adaptive agribusiness to encourage regional leadership and regenerative practices	Director Partnerships Planning & Engagement	Progressing			Letter of approval received to progress the Landscape Rehydration Training with the grant agreement being made available to Council on 4 December 2020.

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Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
B1.1.4 FD	Identify funding opportunities to develop a Cold Storage Master Plan	Director Partnerships Planning & Engagement	Progressing			Further funding opportunities identified. Application scheduled to be prepared under the Building Better Regions Fund. The application to the NSW Bushfire Industry Recovery Package Sector Development Grant was not successful.
B1.1.5 FD	Identify funding opportunities to participate in place data projects to inform future programs and grant opportunities across the organisation (Neighbourlytics)	Director Partnerships Planning & Engagement	Progressing			Neighbourlytics has been engaged to participate in Streets as Shared Spaces program (Parklets) to deliver digital data collection to support project outcomes. This will collect data prior to the installation of the parklets as well as during their three month temporary installation within the CBD to measure the impact of place activation projects.
B1.1.6 O	Improve collaboration between business, industry bodies and government to drive economic growth, through identifying current funding gaps and lobbying Government	Director Partnerships Planning & Engagement	Progressing			The General Manager has lobbied Ministers and Local Members to secure additional funding to support Lismore's Businesses with future flood preparedness opportunities. The Manager, Economic Development has worked with industry to identify priorities leading to a grant application for Fredericks Road to assist job creation.



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B1.2: Promotion of Lismore city centre through the Lismore Business Promotion Program.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
B1.2.1 P	Deliver on the Lismore Business Promotion SBRVL through promotion, advertising and the marketing of Lismore and its businesses through the existing Come to the Heart brand. Priorities for 2020-21 include stocktake sales, Christmas campaign and general ongoing marketing and promotion	Director Partnerships Planning & Engagement	Progressing			Santa's Wonderland operated from 9 December to 24 December at Lismore Regional Gallery

B2: Our city and villages are attractive meeting places that provide for diverse activity and strengthen our social connections

B2.1: Facilitate ongoing growth opportunities and improvements within the Lismore CBD.







Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
B2.1.1 P	Undertake a CBD Traffic and Car Parking Study	Director Partnerships Planning & Engagement	Progressing			Still working on but held up by COVID 19 & border closures. Expected to be advanced next quarter.
B2.1.2 P	Deliver on election commitment funding to investigate Council Corporate Centre move to the Lismore CBD	General Manager	Progressing			NDC Harold Fredericks Carpark Design Work has been finalised and the work closed out. The initial feasibility case has been drafted.

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Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
B2.1.3 GF	Deliver on election commitment funding for the Lismore Laneways project to activate and improve rear laneways between Keen Street and Molesworth Street	Director Partnerships Planning & Engagement	Progressing			The design is currently being costed. Community consultation has been undertaken and we are waiting to review community feedback before any further action is taken in relation to closure of Carrington Street. The resurfacing of Eggins Lane is currently being designed and it is envisaged that this part of the project will commence mid to end January 2021.
B2.1.4 GF	Deliver on election commitment funding to investigate design and seek planning approvals for the Festival and Lifestyle Precinct Pedestrian Spine project	Director Partnerships Planning & Engagement	Progressing			Funding has been received, Project is still in its early stages. A project plan has been developed.
B2.1.5 GF	Deliver on election commitment funding for the grant funding program to support CBD businesses mitigate flood impacts, including: Raising power points, providing incentives to take NBN from kerb into businesses and establish a staged program for WIFI, flooring & shelving	Director Partnerships Planning & Engagement	Progressing			Independent Panel undertook assessment with 15 applicants identified as successfully receiving funding. Deeds of Agreements have been executed and issued 8 December 2020. A Media Event is scheduled 10 December 2020 officially congratulating successful applicants with Local Member Janelle Saffin and Deputy Mayor Marks. Work is due to be completed 30 June 2021.

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Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
B2.1.6 FD	Undertake scoping study and feasibility for the Bridge to Bridge loop walking/cycle track and other elements	Director Partnerships Planning & Engagement	Progressing			The project has been identified as requiring funding. Opportunities to progress the development of a Masterplan may be available through the 2020 Building Better Regions Fund, however this cannot be confirmed yet as the criteria have not yet been released to determine eligibility.

B2.3: Facilitate unique events that celebrate our diversity and deliver social and economic benefits to the community.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
B2.3.1 O	Host, support and promote premier events i.e. Lismore Lantern Parade and Eat the Street	Manager Liveable & Active Communities	Progressing			Virtual Carols is in the final stages of planning. NRL Game is currently a work in progress with meetings with all stakeholders. Discussion are being held for Eat the Street
B2.3.2 FD	Identify funding opportunities for Lismore Lantern Parade, Eat the Street and NAIDOC	Manager Liveable & Active Communities	Completed	Completed	Completed	Sponsorship document is completed and ready for distribution.
B2.3.3 FD	Identify funding opportunities to develop an Events Strategy that activates vibrant events through the integration of sport, culture and tourism	Manager Liveable & Active Communities	Not Progressed	Not Progressed	Not Progressed	Research is currently being undertaken. Further discussions are underway regarding funding for this project.





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B2.4: Provide socially inclusive, vital and welcoming services that support the educational, social and recreational needs of the community.




Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
B2.4.1 O	Deliver library services at Lismore and Goonellabah Libraries by providing accessible and engaging spaces at the heart of the community and by presenting exhibitions and displays, as well as providing a safe space for community groups and individuals	Manager Richmond Tweed Regional Library	Progressing			Presenting displays that encourage library users to access the library as the heart of the community. Provide spaces for information to be available supporting local community groups as well as those outside of the Lismore City Council area., which may have generated local interest.
B2.4.2 O	Champion and support literacy and the joy of reading through library programs including book clubs, story time, baby bounce, summer reading program, author talks and book week	Manager Richmond Tweed Regional Library	Progressing			Book Clubs continued with the youth clubs becoming involved in book selection and seeing how their requests are handled. Online Storytime and Baby Bounce continues with special events, eg Remembrance Day and NAIDOC Week included in this program. Children's Book Week and Mystery Books promoted the variety of books available for youth.

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B2.4.3 O	Support and encourage active participation in the digital world through programs such as Tech Savvy for Seniors, Robotics and Be Connected at the Lismore and Goonellabah libraries	Manager Richmond Tweed Regional Library	Progressing			Individual Tech Savvy lessons continued at both Lismore and Goonellabah branches. BeConnected Online Week gave seniors the chance to learn new skills and participate in Zoom meetings. This training gave a local resident opportunity to attend her cousin Helen Reddy's funeral which was screened online through Zoom.
B2.4.4 O	Provide anywhere, anytime access via a virtual library available through the Library Website and Library App	Manager Richmond Tweed Regional Library	Progressing			Still providing opportunities to access library services and programs. Regional Readers Book Club is another way to strengthen social connections, members are part of a Book Club without distance barriers.
B2.4.5 O	Continue to extend the reach of library services into the community by providing a Mobile Library to outlying villages and supporting community events, visiting schools and retirement homes with the Pop-Up Library	Manager Richmond Tweed Regional Library	Progressing			The Mobile Library at Nimbin with Click and Collect service has seen an increase in registrations of 40% with residents lining up, with social distancing to receive a surprise package of books selected by the staff after a small conversation of their reading likes.

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B3: Our community has a diverse and thriving arts and culture scene

B3.1: Provide arts and cultural facilities and experiences for a wide audience.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
B3.1.1 O	Facilitate the NORPA / Lismore City Council Cultural Alliance Joint Steering Committee and Work with NORPA to support the continued operation of Lismore City Hall	Director Partnerships Planning & Engagement	Progressing			A Joint Steering Committee meeting was held in December. Discussion on the LED sign and the reinstatement of the NORPA fee in the 2021/22 budget.
B3.1.2 O	Deliver a diverse cultural program of exhibitions and events at the Lismore Regional Gallery and Lismore Quadrangle, that are accessible and relevant to the community	Manager Liveable & Active Communities	Progressing			Portrait Prize and Karla Dickens exhibitions key ones for the period. Quad programs (including hire) being investigated with easing of Covid restrictions and Quad Officer returning in reduced capacity
B3.1.3 FD	Identify funding opportunities to develop an Arts and Culture Strategy that guides Council in its commitment to strengthening the significant creative sector in the Lismore Local Government Area and enhancing its standing as a destination for the arts.	Manager Liveable & Active Communities	Progressing	N/A – Funding Dependent	N/A – Funding Dependent	Continuing to seek relevant funding opportunities

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B3.3: Provide a framework for ongoing public art and cultural growth.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
B3.3.1 O	Implement public art projects in consultation with the Public Art Reference Group	Manager Liveable & Active Communities	Not Progressed	Not Progressed	Not Progressed	No public art related projects currently happening

B4: Our community is connected and convenient

B4.2: Maintain and develop airport and aviation services.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
B4.2.1 O	Ensure compliance of Lismore Regional Airport with the Civil Aviation Safety Authority (CASA), Australian Transport and Safety Bureau (ATSB) Air Services Australia and Home Affairs	Manager Commercial Services	Progressing			Airport Coordinator recruited - improvement works commenced
B4.2.2 GF	Deliver on election commitment funding to upgrade the Lismore Regional Airport. Milestones for 2020-21 include: Installation of security fencing Installation of an Instrument Landing System (ILS) Grading of runway strip	Manager Commercial Services	Progressing			Airport fence construction has commenced and should be completed in early 2021. ILS and grading runway strip is currently subject of scope review to assure costs.



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B4.4: Provide footpaths, cycle ways and pedestrian access that are safe and serviceable.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
B4.4.1 FD	Identify funding opportunities to develop a Walking and Cycling Plan for pedestrian and cycling paths in urban and village environments	Manager Liveable & Active Communities	Not Progressed	Not Progressed	Not Progressed	Active seeking of funding opportunities has not occurred. However, this has been identified as a project with potential for grant funding to the Economic Development Manager.
B4.4.2 FD	Identify funding opportunities to investigate using the rail corridor for both light rail and walking/cycling	Manager Liveable & Active Communities	Not Progressed	Not Progressed	Not Progressed	Active seeking of funding opportunities has not occurred in this term. However, this has been identified as a project with potential for grant funding to the Economic Development Manager and DPIE has requested Council's involvement in regional activities
B4.4.3 O	Footpath and cycleways - Undertake regular inspections to identify defects and prioritise, schedule, and complete maintenance activities to address high risk defects identified within the available budget	Director Infrastructure Services	Progressing			Number of inspections and minor maintenance works completed against programmed.

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Theme C: Our natural environment

C1: Our waterways and catchments are healthy

C1.1: Enhance riparian vegetation and manage off-stream impacts to improve water quality.



Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
C1.1.1 O	Through the Rural Landholder Initiative (RLI), collaborate with landowners to restore riparian vegetation in areas covered by the Coastal Zone Management Plan	Manager Liveable & Active Communities	Progressing			Round 7 projects are continuing. EOIs for round 8 are currently open and will be evaluated during the next quarter.
C1.1.2 O	Undertake weed control and revegetation in priority urban riparian areas	Manager Liveable & Active Communities	Progressing			Maintenance of current sites continues to schedule. There have been some delays to the preparation and updates of site action plans but these are expected to commence early in the next quarter.
C1.1.3 P	Collaborate with the NSW State Government, neighbouring Councils, and community groups to develop strategies to improve the health of the Wilsons and Richmond Rivers. Milestones for 2020-21 include: Complete scoping study for the Richmond Catchment Coastal Management Program	Manager Liveable & Active Communities	Progressing			This is a joint project for which Rous County Council is the lead agency. Lismore City Council has made a financial contribution and in-kind contributions this period have included review of the consultant brief. A LCC officer will participate on the tender evaluation committee next period.

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Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
C1.1.4 O	Manage the impacts of development in water catchment areas through compliance with the Lismore Local Environment Plan (clause 6.4) and Councils On-Site Wastewater Management Strategy	Manager Built Environment	Progressing			Activity being undertaken in accordance with adopted Strategy to meet community and legislative expectations. Recruitment commenced for part time position.

C1.2: Provide a safe and serviceable stormwater drainage system.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
C1.2.1 P	Review and update the Stormwater Asset Management Plan	Manager Assets	Progressing			Staff are currently prioritising work on the Transport Asset Management Plan and work on the Stormwater plan is planned for completion towards the end of the financial year. All plans that are due this financial year are currently being progressed.

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C2: We are committed to resource recovery, waste management and recycling innovation

C2.1: Provide effective and efficient waste collection and disposal services.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
C2.1.1 O	Provide kerbside domestic and commercial waste collection services	Manager Commercial Services	Progressing			Service is being delivered in accordance with adopted budget and opportunities for efficiency improvements are being investigated. This service has experienced some disruption due to some collection vehicle issues (unplanned maintenance and repairs) and staff being required to take leave to reduce excess leave balances by end of 2020.
C2.1.2 O	Provide waste bins and collection in public places, parks, town centres and for public events	Manager Commercial Services	Progressing			Provision of waste bins and collection in public places, parks, town centres and for public events is on track.

C2.2: Maximise resource recovery and minimise waste to landfill.









Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
C2.2.1 P	Upgrade waste leachate system to cater for increased landfill cells	Manager Commercial Services	Progressing			Design report finalised. Quotes being sought for geotechnical investigation.

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P	C2.2.2	Complete repairs and enhancements to the Materials Recovery Facility at the Lismore Recycling & Recovery Centre to improve efficiency, quality and capacity	Manager Commercial Services	Progressing			All fire reinstatement works to MRF and MRF building are completed. Shed extensions still waiting on approval from planning to proceed.
O	C2.2.3	Continue to operate waste facilities within the Lismore Local Government area including the Lismore Recycling & Recovery Centre and the Nimbin Transfer Station	Manager Commercial Services	Progressing			All waste facility services returned to full operation, all fire damaged processes re instated.
O	C2.2.4	Continue to develop strategic partnerships regionally and with industry and government for waste management	Manager Commercial Services	Progressing			Council continues to work for neighbouring Councils on waste and recycling projects and programs. An expression of interest has been undertaken with a view to partnership with industry.
O	C2.2.5	Ensure environmental compliance across all waste operation activities in accordance with Environmental Protection Authority and Environmental Planning & Assessment Act, including leachate, stormwater and odour management	Manager Commercial Services	Progressing			PIN under appeal with EPA. Number of significant works still to be completed. Held up by limited project management resourcing (project engineer required for capital construction works)

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C2.2.6 FD	Identify funding opportunities to plan for Landfill Cell 3. Milestones for 2020-21 include: Assess site suitability across the Lismore Local Government Area to determine development requirements	Manager Commercial Services	Progressing			RFQ is at the market to appoint an expert to investigate potential future landfill sites
C2.2.7 O	Operate an automated collection depot for NSW Container Deposit Scheme and assist the scheme through promotion and community education.	Manager Commercial Services	Progressing			Staff safety measures including new material delivery chutes, shed insulation and ventilation installed.

C3: We are committed to environmental sustainability

C3.1: Make Council self-sufficient in electricity from renewable sources.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
C3.1.1 O	Operate and maintain the Lismore Community Floating Solar Farm at East Lismore	Director Infrastructure Services	Progressing			Still resolving ongoing fault issues with floating solar. Looking to engage professional services to rectify faults.
C3.1.2 FD	Continue to identify energy efficiency opportunities and initiatives.	Manager Liveable & Active Communities	Not Progressed	Not Progressed	Not Progressed	This action has not progressed due to Council budget decisions. The Senior Leadership Team is currently considering options for the delivery of this action.

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C3.1.3 FD	Investigate options for meeting renewable energy targets.	Manager Liveable & Active Communities	Not Progressed	Not Progressed	Not Progressed	This action has not progressed due to Council budget decisions. The Senior Leadership Team is currently considering options for the delivery of this project.
C3.1.4 FD	Monitor and report on greenhouse gas emissions.	Manager Liveable & Active Communities	Not Progressed	Not Progressed	Not Progressed	This action has not progressed due to Council budget decisions. The Senior Leadership Team is currently considering options for the delivery of this project.

C4: Our diverse natural environment is protected and enhanced

C4.1: Protect and improve biodiversity on public and private land in Lismores urban and rural landscapes.





Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
C4.1.1 O	Provide support to the Lismore Rainforest Botanic Gardens to continue building the gardens as a community asset for education and visitation	Manager Commercial Services	Progressing			Council continues to support the rainforest botanic gardens. The Gardens are operating in a COVID safe environment. Annual operating contribution has been provided to the group.

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C4.1.2 FD	Identify funding opportunities to expand upon and implement strategies in relation to reducing wildlife death and injury from road strike	Manager Liveable & Active Communities	Progressing			Lismore City Council has received funding from the NSW Government to implement roadstrike mitigation works in the LGA. The steering committee met during the reporting period to agree on scope changes arising from new data and on-site investigations. Operational planning and project management by Civic Services has now commenced at the Bruxner Highway/Tatham Rd site.
C4.1.3 O	Through the Rural Landholder Initiative, provide extension services and funding to support best practice biodiversity conservation and land management.	Manager Liveable & Active Communities	Progressing			Round 7 landholder projects are continuing. EOI are currently open for Round 8 and will be evaluated in the next quarter. A field day was held in October in Upper Terania focusing on control of rainforest weeds, particularly Job's Tears.

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C4.1.4 O	Through the Rural Landholder Initiative, collaborate with rural industries and community groups to enhance biodiversity outcomes. Priorities for 2019-20 include: - Engage with graziers to undertake field days, conduct soil tests, and develop the Emerging Water Infrastructure Pilot - Progress Native Bees and Macadamia project - Complete baseline reports and on-ground works for Tea Tree and Biodiversity project - Provide support to 10 Landcare groups	Manager Liveable & Active Communities	Progressing			There have been some disruptions to the Tea Tree and Biodiversity project as a result of staffing cuts at Southern Cross University, which is a project partner. LCC and SCU staff have met and agreed on corrective action to bring the project back on track. All other elements of this action are progressing to schedule.
C4.1.5 O	Restore habitat and undertake weed management in priority areas of urban bushland and road reserve	Manager Liveable & Active Communities	Progressing			Installation of roadside high conservation value markers has been delayed due to other commitments of Civic Services staff. Contracts are in place for bush regeneration work at two roadside HCV sites and work is expected to commence within this quarter. Bush regeneration work in urban bushland reserves is progressing according to the schedule in the Urban Green Corridors Plan.

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C4.1.6 O	Collaborate with community groups, neighbouring Councils, and research institutions to expand the knowledge base and develop innovative strategies for biodiversity conservation. Milestones for 2020-21 include: Identify potential partnerships and appropriate levels of funding/in-kind contribution	Manager Liveable & Active Communities	Progressing			This is an ongoing action to maintain connection and respond to opportunities as they arise. Potential opportunities currently under discussion include the next stage of the Tuckean Swamp project recently led by OzFish, and an ARC Linkage proposal from SCU on natural flood mitigation.
C4.1.7 O	Acknowledge and celebrate community contributions to improving biodiversity values with a community event	Manager Liveable & Active Communities	Not Progressed	Not Progressed	Not Progressed	This project has not progressed due to COVID restrictions and Council budget decisions. Alternative options for the delivery of this action are currently being investigated.

C4.2: Protect and improve Lismores koala population.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
C4.2.1 O	Restore and enhance areas of high value koala habitat, and monitor the extent and quality of koala food trees and habitat	Manager Liveable & Active Communities	Progressing			Identified habitat restoration projects are progressing to schedule. The koala population and density survey is underway and field work will be completed within this quarter.

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C4.2.2	Identify funding opportunities to prepare a Lismore Local Government Area Wide Koala Plan of management	Manager Liveable & Active Communities	Not Progressed	Not Progressed	Not Progressed	No further relevant funding opportunities have become available during the reporting period. It is likely that there will be further change to legislation and state planning policy on koala habitat which will impact on this action.
FD						

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Theme D: Our built environment

D1: Our city and village services are well managed and maintained

D1.1: Provide a road network that is safe and serviceable.





Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
D1.1.1 O	Develop the annual capital works programs for all asset classes including parks, buildings, roads, bridges, water and wastewater	Manager Assets	Progressing			The annual capital works programs have been developed, with projects now requiring ongoing monitoring to ensure they are delivered on time and within budget.
D1.1.2 O	Sealed Roads - Undertake regular inspections to identify defects and prioritise, schedule, and complete maintenance activities to address high risk defects identified within the available budget	Director Infrastructure Services	Progressing			Roads maintenance programs are progressing as programmed and within current funding levels.
D1.1.3 O	Unsealed Roads - Undertake regular inspections to identify defects and prioritise, schedule, and complete maintenance activities to address high risk defects identified within the available budget	Director Infrastructure Services	Progressing			Unsealed Roads maintenance schedules are being completed in line with funding levels.

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D1.1.4 O	Bridges - Undertake regular inspections to identify defects and prioritise, schedule, and complete maintenance activities to address high risk defects identified within the available budget	Director Infrastructure Services	Progressing			Inspections and maintenance of timber bridge network is ongoing and within funding limits.
D1.1.5 O	Car parks - Undertake regular inspections to identify defects and prioritise, schedule, and complete maintenance activities to address high risk defects identified within the available budget	Director Infrastructure Services	Progressing			Routine car-park maintenance activities completed including minor surface repairs, gardens and trees.

D1.2: Provide infrastructure that meets the needs of the community.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
D1.2.1 FD	Identify funding opportunities to support the development of Master Plans with communities that consider at a minimum; accessibility, car parking, heritage, amenity, street infrastructure, traffic, place identity and renewable energy opportunities	Director Partnerships Planning & Engagement	Not Progressed	Not Progressed	Not Progressed	Research undertaken to identify suitable funding opportunities to support the development of Master Plans. At this point in time, no funding opportunities have aligned with the project objective.





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D1.3: Provide Council buildings, land and property assets that are safe and fit for purpose.









Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
D1.3.1 GF	Deliver on the grant funded project to construct a solar carpark and car charging station, in the Clyde Campbell Carpark	Manager Assets	Progressing			Solar car park and car recharging station project has obtained grant funding though no formal deed of agreement has been received. Progressing an unsolicited proposal in accordance with the Unsolicited Proposals Policy. Background research being undertaken and tender specification documentation being developed. The delay in receiving the executed deed may threaten project timelines
D1.3.2 FD	Identify funding opportunities to understand renewable energy asset opportunities, high speed internet and power access in the Nimbin Village	Director Partnerships Planning & Engagement	Not Progressed	Not Progressed	Not Progressed	Research undertaken to identify suitable funding opportunities to support renewable energy asset opportunities and high speed internet and power access for the Nimbin Village. At this point in time, no funding opportunities have aligned with the project objective.
D1.3.3 O	Undertake regular inspections of buildings to identify defects and prioritise, schedule, and complete maintenance activities	Manager Assets	Progressing			Inspections are ongoing and any works that are identified are prioritised accordingly within the adopted budget.

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Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
D1.3.4 O	Strategically manage Councils operational and community land portfolio	Manager Assets	Progressing			Property Services Team continue to manage Council's property portfolio in accordance with Council's strategic plans.
D1.3.5 O	Manage property leases and licences	Manager Assets	Progressing			Business as usual activity progressing as planned
D1.3.6 O	Manage and process paper road closure applications	Manager Assets	Progressing			Staff are currently processing five road closures for the purpose of sale. These are in the vicinity of; Eden Street, East Lismore, Lagoon Grass Road, Goonellabah, a laneway between Lake Street and Hallam Street, North Lismore (previously withdrawn and now progressing), Wooley Road, Tregeagle and Henson Road, Wyrallah (unlikely to progress)
D1.3.7 P	Finalise Plans of Management for Crown reserves managed as community land by Council	Manager Liveable & Active Communities	Progressing			All but 3 draft Plans of Management have been on public exhibition and will be adopted by Council at the 8 December 2020 Council meeting. The remaining 3 will be placed on public exhibition early in 2021 followed by Council adoption (subject to any changes as a result of public exhibition). 80% complete.

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Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
D1.3.8 O	Undertake a strategic review of existing and potential future Council-owned property	Manager Liveable & Active Communities	Not Progressed	Not Progressed	Not Progressed	Yet to commence due to competing priorities impacted by COVID and organisational changes. Action will commence in January 2021.

D1.4: Provide safe water and wastewater supply systems and associated services.





Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
D1.4.1 P	Review and update the Water and Wastewater Asset Management Plan (AMP)	Manager Assets	Cancelled/ Deferred	Cancelled/ Deferred	Cancelled/ Deferred	Project currently deferred following decision of Senior Leadership Team. Further discussions are currently being held about the future timing of the project.
D1.4.2 O	Operate and maintain sewage treatment plants at South Lismore, East Lismore and Nimbin	Manager Civic Services	Not Progressed			All treatment plants have performed within licence and planned and reactionary maintenance completed on schedule.
D1.4.3 O	Undertake annual maintenance program on sewer lines to remove blockages and tree roots and repair broken and damaged pipes	Director Infrastructure Services	Progressing			Routine maintenance of sewer lines including removal of blockages and minor repairs have been completed. Full utilisation of the inspection camera has enabled more effective maintenance activities.

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Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
D1.4.4 O	Undertake repairs of broken water mains, broken water service lines, water meters and hydrants	Director Infrastructure Services	Progressing			Maintenance of water mains and property services and water meter replacements is ongoing.
D1.4.5 P	Upgrade Sewer Pump Station No 2 and construct new rising main to the South Lismore Sewage Treatment Plant to ensure sufficient wastewater capacity for the North Lismore Plateau development. Milestones for 2020-21 include: Complete survey, investigation and design, complete Review of Environmental Factors, Commence construction	Manager Assets	Cancelled/Deferred	Cancelled/Deferred	Cancelled/Deferred	Project remains deferred due to lack of progress of the North Lismore Plateau development.
D1.4.6 P	Review the Strategic Business Plan (SBP) for Water Supply and Wastewater Services	Manager Assets	Cancelled/Deferred	Cancelled/Deferred	Cancelled/Deferred	Project remains deferred following a previous decision of Council's Senior Leadership Team.
D1.4.7 O	Undertake the annual water and wastewater mains renewals and capital works program	Director Infrastructure Services	Progressing			Water Capital program is ahead of schedule and progressing well with favourable weather conditions. Wastewater program is progressing, with an increased program size. A recent tender has been completed to help resource these works.

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Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
D1.4.8 P	Complete survey, investigation and design of Stage 2 of North Lismore Plateau water supply. Milestones for 2020-21 include: Complete survey, investigation and design Complete Review of Environmental Factors Complete intersection upgrade and access road to reservoir	Manager Assets	Progressing			Further progress made in acquisition of proposed reservoir site and related concept designs. Construction works planned for this financial year remain deferred resulting from lack of progress of the North Lismore Plateau development.
D1.4.9 P	Construct wastewater infrastructure to service Pineapple Road development including gravity and rising sewer mains and pump station. Milestones for 2020-21 include: Complete design, finalise acquisition of easements and land for pump station, Commence construction	Manager Assets	Progressing			Detailed design and construction works remain deferred due to lack of progress of the Pineapple Road development. Potential alternative servicing strategy investigated and existing strategy confirmed. Further progress made in the acquisition of easements.

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P	D1.4.10	Design and construct Nimbin water supply upgrade Stage 2 including a new treatment plant. Milestones for 2020-21 include: Complete project scoping, engage consultant to undertake design and documentation, detailed design and documentation complete, ready for construction tender	Director Infrastructure Services	Progressing			Options Assessment is underway with a consultant engaged to assess various treatment options under various criteria . Option Assessment forecast to be completed prior to end of 2020. This stage will inform the project scoping and enable design and procurement. documentation to be progressed in the new year.
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D1.6: Provide quality road materials and asphalt production.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments	
O	D1.6.1	Ensure compliance of all quarry sites with the Environmental Protection Authority, Environmental Planning & Assessment Act, and relevant licenses	Manager Commercial Services	Progressing			Number of mine safety improvement notices/ observations issued over recent months. Quarry working towards resolving all, including comprehensive mine safety system review & integrated management system improvements.
O	D1.6.2	Operate and manage Northern Rivers Quarries	Director Infrastructure Services	Progressing			Quarry operations remain on track to deliver adopted budget projections.

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D2: Our built environment is managed and enhanced to meet the needs of our growing community

D2.2: Provide development assessments in a timely and customer friendly manner.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
D2.2.1 O	Assess development applications and associated approvals in accordance with NSW legislation and Councils planning controls	Director Partnerships Planning & Engagement	Progressing			The DAs are continuing to be assessed in accordance with the relevant legislation and Council Planning instruments.
D2.2.2 O	Take compliance action in response to community concerns about unlawful development in accordance with Council policy	Manager Built Environment	Progressing			Staff have been responding to & managing complaints about unlawful development on a daily basis, as resourcing permits.
D2.2.3 O	Provide relevant, accurate and timely planning advice	Director Partnerships Planning & Engagement	Progressing			This is being managed as per our service delivery management program.
D2.2.4 P	Review the S94 Plan; Milestones for 2020-21 include: Incorporate recommendations from the Lismore CBD Traffic and Car Parking Strategy, Review rates and amounts	Manager Liveable & Active Communities	Not Progressed	Not Progressed	Not Progressed	Review has occurred on amounts collected compared to projected in the s94 plan. However, car parking review deferred and broader reviewed deferred pending NSW Productivity Commission report to Minister for Planning on contributions system and changes to how contributions towards development costs are collected / paid. This report was released in the first week of December 2020.





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D2.3: Ensure new buildings and infrastructure meets relevant standards.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
D2.3.1 O	Certify and/or inspect new buildings and infrastructure in accordance with NSW legislation and Council policies, strategies and procedures	Director Partnerships Planning & Engagement	Progressing			Inspections are carried out on a daily basis in accordance with the Planning legislation and Dept. of Fair Trading mandatory guidelines and their legislation. All certifiers are registered with the relevant governing body.
D2.3.2 O	Provide access to new buildings and facilities for people with disabilities in accordance with legislation	Director Partnerships Planning & Engagement	Progressing			This is assessed with all new and existing building Development Applications in accordance with the relevant statutory and Australian Standard Framework.

D3: Our land use planning caters for all sectors of the community

D3.1: Ensure land is available and serviced to meet population growth in locations that are accessible, close to services and employment, and suitable for development.







Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
D3.1.1 O	Process locality boundary, street numbering and road naming, and update council's property/parcel register	Manager Assets	Progressing			Street numbering and naming continues to be processed as triggered by development and 39 new parcels have been created so far in the 2nd quarter.

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Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
D3.1.2 O	Strategically manage Councils acquisition of land and easements	Manager Assets	Progressing			Progressing acquisition of: - land from 6 holdings for 4 Safer Roads projects (5 of 6 in final stages) - land & easements from 4 holdings for the Pineapple Rd Sewage Scheme (3 of 4 in final stages) - land & easements from 2 holdings to facilitate road & water infrastructure upgrades for NLP - land from nine landholdings to rectify the Wyrallah Rd alignment in Tuckurimba
D3.1.3 O	Process rezoning planning proposals	Manager Liveable & Active Communities	Progressing			This activity is progressing in accordance with the requirements of each planning proposal.
D3.1.4 P	Review the Growth Management Strategy	Manager Liveable & Active Communities	Progressing			Preliminary work has commenced considering updated constraints mapping, population projections and project management planning.
D3.1.5 FD	Identify funding opportunities to develop a Masterplan for the Nimbin Village	Manager Liveable & Active Communities	Not Progressed	Not Progressed	Not Progressed	Active seeking of funding opportunities has not occurred. However, this has been identified as a project with potential for grant funding to the Economic Development Manager.

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Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
D3.1.6 P	Finalise the Heritage Study in the Lismore Health Precinct	Manager Liveable & Active Communities	Completed			Project completed.

D3.2: Ensure a diverse range of land use and development opportunities are available.



Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
D3.2.1 O	Monitor the Local Environmental Plan and amend as required in response to community and development industry needs	Manager Liveable & Active Communities	Progressing			5th round of general amendments is still with the Dept Planning to 'make' and notify in the Gazette. The next review of the LEP in response to community needs is underway.
D3.2.2 O	Monitor and review the Lismore Development Control Plan (DCP) to include contemporary controls that will result in development that improves the local area. Milestones for 2020-21 include: Review and update Part B Chapter 6, Nimbin Village in collaboration with the Nimbin community; Review Part A Chapter 2, Commercial Development - Urban Design in the Lismore CBD and the Lismore Health Precinct Brewster Street B3 Precinct, incorporating recommendations from Shaping the CBD report on planning and	Manager Liveable & Active Communities	Progressing			The Vegetation Conservation DCP was adopted by Council at its October 2020 meeting. The review of the Nimbin DCP is underway and project planning for review of Chapter 2 is underway.

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Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
	development; Finalise the review of the Tree Preservation DCP and preparation of a new Vegetation Conservation DCP; Housekeeping amendments to various Chapters of the DCP					
D3.2.3 O	Review and make submissions on proposed changes to Environment Protection & Assessment Act and associated regulations and planning policies as opportunities arise	Manager Liveable & Active Communities	Progressing			Submissions have been made to proposed changes including in relation to affordable housing and disaster recovery clause in the standard LEP instrument. Staff have also reviewed a range of proposed changes without making a submission.

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D4: Our community has a diversity of affordable housing options

D4.1: Plan for a mix of housing needs and facilitate increased supply of affordable housing.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
D4.1.1 O	Monitor housing approvals and uptake of infrastructure contributions discounts	Director Partnerships Planning & Engagement	Progressing			Housing approvals are monitored on a monthly basis. The Infrastructure Discounts Policy has now expired, with all outstanding works to be completed by June 30, 2021 to still qualify for the previously approved discounted levies. Persons are still benefiting from the discount as long as they obtain the Occupation Certificate by June 30, 2021.
D4.1.2 O	Establish partnerships to deliver affordable housing outcomes	General Manager	Progressing			To assist in progressing development of affordable housing at 44 Bristol Circuit, a DRAFT tender was developed to identify site yield and analysis of planning considerations, identify what building options could be considered for the site and identify options for contemporary sustainable design. It is intended that the output of this work is an options paper that would form a DNC tender.

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D4.1.3	Identify funding opportunities to update the Lismore Housing Strategy	Manager Liveable & Active Communities	Not Progressed	Not Progressed	Not Progressed	Active seeking of funding opportunities has not occurred. However, this has been identified as a project with potential for grant funding to the Economic Development Manager.
FD						

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Theme E: Leadership and participation

E1: We engage and communicate with our community

E1.1: Provide effective communication and information delivery, marketing and promotions.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
E1.1.1 O	Disseminate timely and accurate information to all sectors of the community through the use of various media	Director Corporate Services	Progressing			
E1.1.2 O	Inform and educate the community about Council activities, projects and events through the development of flyers, brochures, educational campaigns, videos and other marketing strategies	Director Corporate Services	Progressing			





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E1.2: Coordinate and initiate community engagement in Council activities and decision making.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
E1.2.1 O	Implement consultation methods that increase community awareness and involvement in Council activities	Director Corporate Services	Progressing			12 engagement projects were administered through Your Say Lismore. There were 5500 visits to the site with an additional 163 community member registrations. Engagement projects included: Heritage Park upgrade, Nimbin DCP Review, Rural Tourism Survey, Lismore Flood Risk Management Study and the Lismore Employment Lands Project
E1.2.2 O	Facilitate quarterly Nimbin Advisory Group meetings	Director Corporate Services	Progressing			The Group met on Thursday, 26/11/20 at the Nimbin Bush Theatre. This was the first meeting face-to-face since March. Items on the agenda included: developing tourist visitor information services for Nimbin, Nimbin Swimming Pool funding, Councils staffing structure, Nimbin Chamber of Commerce grant application for the Bushfire Local Economic Recovery Fund and the future of the Mobile Library.

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E2: We collaborate with other agencies to achieve great outcomes

E2.4: Develop working relationships with government, non-government, private sector and community-based agencies.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
E2.4.1 O	Actively build, seek and strengthen strategic and working relationships with local and regional organisations and groups	General Manager	Progressing			

E2.6: Manage regional services with other councils.



Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
E2.6.1 O	Administer the Deed of Agreement as the Executive Council for Richmond Tweed Regional Library. Priorities for 2020-21 include: Review the staffing model Develop an Richmond Tweed Regional Library Delivery Program Prepare an Richmond Tweed Regional Library Annual Report Prepare member council Service Level Agreements	Director Partnerships Planning & Engagement	Progressing			A report completed by external consultant reviewing the Library's workforce and staffing structures; as well as the services being delivered to the respective Member Council communities was tabled with the respective member councils.
E2.6.2 O	Provide a Library Service for Member Councils of Richmond Tweed Regional Library (RTRL) as the Executive Council	Director Partnerships Planning & Engagement	Progressing			Executive Council provides a range of support services (such as information and technology support, HR and finance) to ensure smooth operation of library services via the RTRL.

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Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
E2.6.3 O	Manage the requirements set out in the RTRL Deed of Agreement: Staff Review, Annual Report, Long-term Financial Plan, Mobile Library Review	Director Partnerships Planning & Engagement	Progressing			Mobile Library review is complete with approval to move ahead with refining the implementation project plan and seeking grant funding for the proposed model recommended in the review. Costings are being developed for options reported by consultants for the staff review.

E4: We provide effective management and responsible governance

E4.1: Ensure the efficient and effective operation of Council.









Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
E4.1.1 O	Provide an inclusive people service to the organisation covering the complete employment lifecycle including recruitment, onboarding, equal opportunity, performance management and professional development	Director Corporate Services	Progressing			Onboarding Portal is live. Council are investing in electronic learning courses to provide repeatable baseline training to exiting and new employees. Capability developed with our Business Partners - Scout. Initial project steps to establish a Manager's Portal to facilitate comprehensive Self Service models around Performance Planning & Reporting, Discipline, Career Management and Welfare.

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E4.1.2 O	Provide Leader Development training for current and emerging leaders within the organisation	Director Corporate Services	Progressing			Budget has been allocated to pursue Life Styles Inventory Training for Program Managers, Managers, Business Partners and Coordinators. Request for nominations to this exercise were sent on 02 Dec 2020 with delivery planned between Feb-Apr 2021. Two Program Areas have already completed this training.
E4.1.3 O	Implement the Integrated Planning & Reporting Framework through the: Review of the Community Strategic Plan Development of an Operational Plan for 2021-22 Reporting on the progress of the implementation of the Delivery Program Preparation of the Annual Report, including a 2019-20 State of the Environment Report	Director Corporate Services	Progressing			Planning and development of the 2021/2022 Operational Plan has commenced. Annual Report for 2019/2020 finalised. Planning and preparation for Community Strategic Plan community engagement Phase 2 is underway, for February 2021. Project planning is also underway for the development of the Community Strategic Plan & Delivery Program for the next IP&R cycle that commences in 2022.
E4.1.4 O	Operate an effectively functioning Audit Risk & Improvement Committee (ARIC)	Director Corporate Services	Progressing			Reporting to ARIC has been improved and will continue to be refined.
E4.1.5 O	Provide an effective Internal Audit program	Director Corporate Services	Progressing			Quarter 2 review is underway.

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E4.1.6 O	Establish an effective Enterprise Risk Management (ERM) Framework to mitigate negative impacts and maximise opportunities	Director Corporate Services	Progressing			Control measures are currently being refined in consultation with Program Managers
E4.1.8 O	Continue rollout of E-learning Code of Conduct training	Director Corporate Services	Progressing			Additional training licences were used to end of November 2020. Our own E-learning module is now being developed in conjunction with HR.
E4.1.9 P	Build legislative compliance framework	Director Corporate Services	Progressing			Mapping of delegations from our manual to the framework is currently underway.
E4.1.10 P	Improve efficiency and effectiveness in project management. Priorities to include: Develop Project Start Up requirements and templates to ensure standardisation across Projects Develop appropriate tools in the management of Project Risk Improve the communication of Project status, forecasting capabilities and reporting functions Implement standard scheduling requirements across all Projects Implement standard tools and tracking for all Project change and variations	Director Corporate Services	Progressing			The use of the PMC module throughout the business has significantly increased. Monthly reporting through standardised templates is active. Risk workshops have been held. Project Start Up- a new PMP template has been developed, a Project Controls Board has been agreed in principle and processes are in draft. Change processes have commenced, workshops have been held to guide ongoing development.

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E4.1.11 P	Improve efficiency and effectiveness in procurement. Priorities to include: Coordinate procurement through policy and procedures, systems, staff development and supplier engagement Introduce new internal reporting to support strategic procurement Operate a procurement control board to ensure consistency and value for money in Council's procurement activities	Director Corporate Services	Progressing			Working on website procurement pages. Engaged a Consultant to collaboratively develop a practical framework, identify high/low risks procurement activity, provide some guidance on options available for panel arrangement and outline training needs to operationalise the procurement strategy.
E4.1.12 O	Maximise access to corporate systems from mobile devices	Director Corporate Services	Progressing			This activity is progressing well. System improvements to Authority are being rolled out progressively. Online forms continue to be rolled out.
E4.1.13 O	Maintain the currency of IT platforms and systems	Director Corporate Services	Progressing			This activity is progressing well. Technology Services patch and update core software and operating systems on regular intervals. Major security patching has also been done as required by relevant government agencies.
E4.1.14 O	Increase the integration between corporate systems to maximise efficiencies	Director Corporate Services	Progressing			This activity is progressing well. Currently doing some initial development work integrating core systems with some online forms.

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E4.1.15 O	Increase technology security controls and cybersecurity awareness	Director Corporate Services	Progressing			This activity is progressing well. Technology Services are currently improving and strengthening our core network.
E4.1.16 P	Integrate all Council's Strategies and Plans into the Integrated Planning and Reporting Framework	Director Corporate Services	Progressing			A review of all plans and strategies is complete. The next stage of the project will commence in early 2021 where existing plans and strategies will start to form the basis for the development of the 2022-2027 Delivery Program
E4.1.17 O	Develop Annual Operational Plan Budget and revised Long Term Financial Plan(LTFP)	Director Corporate Services	Progressing			LTFP is progressing; Council workshops were held in October and November, with further meetings scheduled for the new year. The FY21/22 Operational Plan and Budget process kicked off in December, with workshops underway to ensure sufficient time to complete.
E4.1.18 O	Present the audited Financial Statements to the Office of Local Government by 31 October	Director Corporate Services	Completed			In accordance with NSW OLG revised reporting guidelines due to COVID-19, the audited financial statements were adopted by Council (25/11) and submitted by the 30 November deadline. The audited financial statement were presented to the community at Council's 8/12/20 meeting.
E4.1.19 O	Present Quarterly Budget Review Statement to Council within 8 weeks of the end of the quarter	Director Corporate Services	Progressing			In accordance with NSW OLG revised reporting guidelines due to COVID-19, the September 2020 QBRS was reported to Council (25/11) by the 30 November deadline.

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E4.1.20 P	Maintain and improve financial management systems and processes, including the successful management of the General Ledger Restructure Project.	Director Corporate Services	Progressing			Revised date for implementation is pre June 2021. The Project Management Plan has been revised to clearly engage stakeholders to ensure the project will deliver the required outcomes & efficiencies
E4.1.21 O	Undertake annual review of rate income and apportionment across all rate categories	Director Corporate Services	Not Due To Start	Not Due To Start	Not Due To Start	This is a review of all rating categories to ensure there has been no unintended impact from previous decisions taken by Council or changes to property demographics.
E4.1.22 P	Undertake strategic financial planning - including a range of scenarios to meet priorities, particularly with regard to cashflow management	Director Corporate Services	Progressing			Staff are investigating cash flow management tools that would deliver the required outcomes. Staff are monitoring cash flow and have implemented strategies that will allow Council flexibility to deal with potential cash flow issues.
E4.1.23 P	Review the 2020/21 Operational Plan and budget development process to introduce efficiencies to stream-line the preparation of the 2021/22 Operational Plan and budget development process	Director Corporate Services	Progressing			Staff have undertaken a review of the Operational Plan and Budget process to identify improved outcomes. Staff have also investigated suitable budget packages and have started the process earlier (in November 2020) to allow for analytical review of all budgets.

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E4.1.24 O	Meet requests for access to Council documents as per Government guidelines and manage paper and electronic files to ensure security of documents is maintained	Director Corporate Services	Progressing			Online form has been developed and introduced for requests to open access information. Work is being undertaken to develop an online form for GIPA requests. Progressing release of further public information on our web site.
E4.1.25 P	Develop a target operating model (TOM) to guide the restructure of Lismore City Council and inform an enterprise bargaining agreement (EBA)	General Manager	Not Progressed	Not Progressed	Not Progressed	As per previous update, Funds are not available for an enterprise wide TOM. A review of Infrastructure Services is scheduled to commence in Q3FY21. A number of other work programs are in flight, which should best conclude prior to consideration of an EA.
E4.1.26 P	Continue to meet the objectives of the Equal Employment Opportunity Management Plan 2018-2021	Director Corporate Services	Progressing			Council continue to provide Cultural Competence training to Managers/Supervisors of ATSI staff. In 2020 a significant modernisation of WFH, Flexible Work practices and Job Share arrangements has been implemented with great success IAW the EEOMP. Council will be required to soon consider the next EEOMP due in late 2021.



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E4.2: Provide a central point of contact for the community to interact with Council and access services.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
E4.2.1 P	Conduct a review of the customer service function and implement transformation actions	Director Corporate Services	Progressing			Work is still progressing on a Customer Service review, although other key Council projects have taken priority during the quarter.

E4.3: Provide a safe and inclusive working environment to ensure the health and wellbeing of all Council staff and volunteers.



Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
E4.3.1 O	Implement priority work health and safety actions supported by procedures to ensure consistency and compliance with legislation	Director Corporate Services	Not Progressed	Not Progressed	Not Progressed	Effort has been invested into developing a compliant safety baseline with suitable risk control. With a promulgated WHSMP, 23 Procedures, 6 SWMS and applicable JSA in place; still outstanding is an adequate safety risk retention framework being presented to SLT on 03Dec20, and 14 procedural role-outs throughout early 2021. Safety cultural/behavioural change will be required longer term.

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E4.3.4 O	Ensure mandatory training requirements are continuously met	Director Corporate Services	Progressing			Since centrally managing Council's training in FY19/20. People Services, are conducting a rolling review to rationalise training delivery to ensure compliance, reduce waste and maximise economy of scale. This rolling review is coupled to Council initiatives, including generating a training compliance matrix for all positions and updating PD's to reflect.
E4.3.5 O	Deliver on going To Zero initiatives that include reducing lost time injuries and improving return to work processes	Director Corporate Services	Progressing			Going To Zero (G2Z) initiatives continue to be delivered across Council. Council recently awarded November G2Z winners for demonstrated commitment to safe behaviours and a safe Council. Physical Injury LTI's continue to decline (favourable) and Recover At Work processes are maturing on schedule. Council is preparing G2Z engagement activities in the new year (Jan-Feb).

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E4.3.6 O	Support the organisation in meeting its Work Health and Safety responsibilities through the development and implementation of a strategic WHS Plan and ongoing review and development of the Safety Management System to meet the organisations needs	Director Corporate Services	Progressing			Council's WHSMS incorporates strategic and aspirational objectives for effective safety management within Council which is compliant with legal and moral requirements. Much of the compliance documentation is complete (WHSMP, SWMS, JSA, Procedures). Future focus (2021) will be in training our workforce to understand the WHSMS and implement its intent day to day.
E4.3.7 O	Implement hazard reporting and tracking systems that report safety incidents and minimise incident occurrence	Director Corporate Services	Progressing			Vault roll-out continues across Council. Foundational capability is now considered active in the workforce (incident and observation reporting, Audit plans and checklists, injury management). Training is currently underway until end 2020 to ensure Vault Apps (Notify and Check) are on Council devices and accessible by the workforce for increased timeliness and connectivity.







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E4.8: Ensure Councils fleet and workshop is well-maintained, managed and fit for purpose.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
E4.8.1 O	Operate an efficient fleet management program, including replacement, allocation, and external hire	Manager Commercial Services	Progressing			Updates and delays in decision making have delayed a number of LV replacements. Extra workload required to manage LV replacements has delayed replacements of larger items. Resignation of a key resource in Fleet also contributed to these delays. Fleet justified a .6FTE resource to complete procurement activities, but this work has essentially been covered off on by existing staff.
E4.8.2 O	Operate an efficient maintenance workshop for Council fleet	Manager Commercial Services	Progressing			Programmed maintenance activities are improving, continued resource shortages, and a higher level of service required means that there are still improvements to be made. Workload is unsustainable for some administrative staff, and alternative solutions are currently being explored.
E4.8.3 O	Operate efficient sign and metal fabrication workshops	Manager Commercial Services	Progressing			Sign shop and Fab shop continue to perform well and to budget and service expectations.

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E5: We continue to grow our reputation and capacity as a regional city

E5.1: Attract new visitors and provide tourists with information and services to enable them to explore the Rainbow Region.

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
E5.1.1 O	Produce and maintain a collection of marketing media to attract returning and new visitors to the area	Director Partnerships Planning & Engagement	Not Progressed	Not Progressed	Not Progressed	Council budget decisions have impacted the development of new materials. Existing materials to be reviewed
E5.1.2 FD	Identify funding opportunities to develop a strategy for an RV Friendly town for Lismore CBD. Milestones for 2020-21 include: Conducting car parking, dump point and overnight parking analysis	Director Partnerships Planning & Engagement	Not Progressed	Not Progressed	Not Progressed	Council budget decisions have impacted this project
E5.1.3 FD	Identify funding opportunities to develop a tourism strategy that identifies a diverse range of tourism opportunities to support the development of a vibrant and dynamic tourism industry in the Lismore Local Government Area	Director Partnerships Planning & Engagement	Not Progressed	Not Progressed	Not Progressed	Council budget decisions have impacted this project.



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E5.3: Attract private investment and public funding to the city

Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
E5.3.1 O	Lobby and advocate for support and funding from the State and Federal Government and develop position papers in support of this	General Manager	Progressing			
E5.3.2 P	Build a strategic approach for major grants and investment to support regional city initiatives. Milestones for 2020-21 include: Audit project and grant funding opportunities, develop project prioritization, progress lobbying and grant application activities	General Manager	Progressing			Operational Plan projects requiring external funding have been prioritised by the elected members (November 2020) identifying the following five to progress: Lismore Parklands, Rail Trail, Bridge to Bridge, Minyon Falls Road and Airport developments. Projects have been highlighted with Regional NSW and work continues to source suitable funding opportunities to progress projects.

E5.5: Support initiatives that grow Lismore as a regional city.





Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
E5.5.1 FD	Continue to identify funding opportunities in order to support the Northern Rivers Rail Trail development	Director Partnerships Planning & Engagement	Not Progressed	Not Progressed	Not Progressed	A logo has been developed for the entire rail trail network. This has been endorsed by the Rail Trail Steering Committee.

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Action Code	Action Name	Authorising Officer Position	Status	Schedule	Budget	Comments
E5.5.2 O	Develop effective regional partnerships to support regional city initiatives and State and Federal Government initiatives	Director Partnerships Planning & Engagement	Progressing			Ongoing work with Regional Development Australia, Regional Cities NSW, the Business Chamber, Lismore Chamber of Commerce, Regional Joint Organisation and other councils. Lobbying has included grant funding for GLE, event and placemaking initiative and program marketing. The government has advised that City Deals are on hold.
E5.5.3 O	Promote the Lismore Economic Development Strategy objectives. Milestones for 2020-21 include: Produce material to highlight sectors and industry growth opportunities Promote investment and infrastructure development opportunities within the Central Growth Corridor Develop a marketing campaign and case study to drive the investment narrative for the Agri-Economy	Director Partnerships Planning & Engagement	Progressing			Sector highlight work is scheduled to commence in February 2021 in alignment with a reduction of COVID requirements.

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E5.5.4 O	Advocate for business and industry stakeholders on process, policy, planning and operations matters to ensure Council remains business friendly. Develop improved guidelines to support businesses with Development Applications. Conduct annual red tape audit and review that identifies improvements to support business and investors and publish	Director Partnerships Planning & Engagement	Progressing			Early discussions have been undertaken to explore the Annual Red Tape audit with PPE staff. As ARIC are scheduled to undertake an audit of planning and operational matters in early 2021, work is being undertaken to explore if elements of this audit can be integrated with ARICs work.
E5.5.5 FD	Identify funding opportunities to prepare a Lismore Local Government Area climate resilience and adaptation strategy	Manager Liveable & Active Communities	Progressing	N/A – Funding Dependent	N/A – Funding Dependent	Draft Policy on Climate Resilience has been on public exhibition. Strategy and implementation to follow. Active seeking of funding opportunities has not occurred. However, this has been identified as a project with potential for grant funding to the Economic Development Manager.

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