

Present: Chairperson, Commercial Services Manager, Quarry Operations
Coordinator, Compliance Manager, Compliance Officer, Compliance
Support Officer

Community Committee Members: Resident 1 , Neighbour 7,
Resident 2

Apologies: Chief Operating Officer, Neighbour 1 , Neighbour 4

WELCOME

The meeting was opened at 4.00pm by the Chairperson and all members welcomed.

PREVIOUS MINUTES

Overview of previous meeting and minutes were accepted as being true and correct.

BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING

Excavated Public Road Material – Nimbin Road – self-reported to EPA in December 2021. Road profilings from Nimbin Road were brought into Quarry as there was not adequate stockpiling area within the verge, whilst road repairs were undertaken. EPA were satisfied with process proposed by LCC and reporting is ongoing until all product has been removed (approx. 73% to date).

Nimbin Road Culvert – affected resident has stated that when that section of Nimbin Road was realigned a number of years ago, the camber of the road was altered hence causing water to pond on his side of the road more so than in the past. This is an engineering issue connected with road design and LCC Works has been advised accordingly.

Boundary Fence – siting fence on NW boundary line is difficult due to terrain being very steep and rocky. Barbed wire fence currently installed (by neighbour) alongside Quarry entrance road to prevent neighbours' cattle entering. This is an effective solution at present. Council will revisit permanent boundary fencing at a later date.

CORRESPONDENCE

- Request for information (RFI) from EPA regarding sediment basin discharge on site. EPA are currently reviewing the licence condition wording to clarify meaning around different types of discharge. No further action at this time.
- Request for information (RFI) from DPE and EPA regarding blast complaints from a resident. A considerable amount of time was required to provide large amounts of information, submissions made to both agencies. No further action at this time.
- Request for an Addendum Property Investigation Report from DPE. Requiring a structural engineer and blast specialist (as one consultant) with endorsement from DPE. This skill set is extremely rare which created difficulties in ascertaining a consultant, generating some delays. Council have kept DPE informed, and this work is in progress.

- Request for information (RFI) from EPA regarding a dust complaint from a resident. Monitoring reports and information were provided as requested. No further action at this time.
- Letter received from community member regarding Koala survey data. Council noted correspondence and will respond accordingly. Council will respond.

Resident 1 voiced her concerns regarding a blast on 13 December 2021 and 18 March 2022, where she stated their residence had been damaged. The resident expressed concerns that the blast was close to the 5mm/s ground vibration limit within the EPA licence. These concerns were in connection with the above-mentioned property investigation report.

Resident 1 expressed several grievances against monitor calibration, content of one consultant's report, quarry blast reports and locations and Council staff conduct. Claiming Council staff were providing false and misleading information to consultants and in reports, which included the recent AEMR and IEA. This resident also outlined that her residence had been damaged in the past and Council had paid for repairs. The Compliance Manager was unable to confirm this as no Council records existed to support this. It was stated that even if this was the case in the past, she would not be able to honour these arrangements. That she was required to follow Council and Department processes and further responsible for budget spend aligned with Council's approved operational plan.

Further comments were raised from Resident 1 regarding no reference to the complaints register in the Noise & Blast Management Plan (NBMP). The NBMP states *"Quarry and Asphalt complaints must be received via telephone to LCC's Contact Centre 1300 878 387. The details of the complaint will be passed on to the Quarry Compliance division. Complaints must be made through the correct channel to the LCC Customer Contact Centre in order to ensure correct record keeping and response."* The EPA licence stipulates the Quarry must operate a telephone complaints line during operating hours.

Resident 2 voiced her concerns regarding the blast on 31 May 2022. She commented that her call to the LCC Contact Centre was in fact a complaint, however, was not clearly identified as such and was not identified on the complaints register for May. Council staff advised that the audio recording had been retrieved and it was discovered that her phone call was considered an enquiry. The resident advised she was not informed that her call was being recorded. Council informed the resident that all calls are recorded and there is an automated message at the beginning of the call advising of this. Further, since becoming aware of the resident's phone call intention, Council staff have manually entered the complaint into the customer contact centre system which captures it in the complaint register online. The resident advised she was not happy that the date reflected was the entry date. Council advised they are unable to backdate entries in the system, however, Council agreed at the meeting to clearly note on the complaint register online that this relates to the May blast.

Resident 2 asked if the CCC Guidelines could be distributed to each neighbour. Council agreed to provide as an attachment to the minutes.

She also stated she would like a monitor set up at their residence (308 Keerrong Road) during the next blast. Council agreed to action this for the next scheduled blast.

Resident 1 stated that several nearby residents were not notified of the CCC meeting or blasts. Council advised that immediate neighbours and residents within approximately 2km of Quarry are notified each time. Several residents over time have requested not to be contacted, as they are not concerned with the blasting/not interested in the CCC meeting. Should additional nearby residents want to be included Council would be more than happy to oblige.

The Compliance Manager attempted to respond to all points made. However, the Chairperson suggested, and it was agreed between the members present to hold another meeting in February to address each of the concerns and to provide context so as to assist in understanding and working towards a better relationship.

GENERAL BUSINESS

- Quarry Operation and Production:
 - The Quarry is heavily regulated through an EPA licence, the Resources Regulator (Mines) and being licenced as a State Significant Project (CoA) means additional reporting and compliance requirements which has resulted in significant increases to costs.
 - Crushing operations are performed by a contractor on site – significant demand for products due to road repairs in the Shire following the devastating floods, has greatly increased site operations, production and planning.
 - Drill & Blast – Four (4) blasts have occurred in 2022, with one (1) scheduled before COB in December. One (1) environmental exceedance has occurred on 26 September 2022 (over 5 mm/s but within 10 mm/s threshold of EPA licence). The Compliance Manager noted that there had been a minor vibration exceedance at monitor location 8 during the September blast. Which had been self-reported to the relevant agencies.
- Asphalt Plant lease arrangement – under negotiation with RPQ.
- Council organisational structure – a restructure has been outlined prompted by Council elections in 2021. This will take effect over next 12 months as new executives are transitioned into their roles. Current GM will not apply for permanent position post February 2023.
- Unsolicited proposal – enquiry only at this stage. No formal proposal has been offered. Discussions continuing.
- Project to dismantle old Asphalt Plant:
 - Stage 1 – complete (install GPT system). Stage 2 – complete (decommission and remove old tanks). Stage 3 – complete (install new fuel tank, resurface area, expand sed basin).
- Customer feedback on product:
 - Customer survey sent out each month via online platform for anonymous feedback. Positive feedback received so far (with some months no response). No Complaints.

ANNUAL ENVIRONMENTAL MONITORING REPORT (AEMR)

The 2021 AEMR was completed and submitted to the Department of Planning and Environment (DPE) for review on 23 June 2022. The DPE has responded to Council advising it has accepted this report in line with requirements of the Approval. The report can be found on Council's website.

- Two (2) non-compliances:
 - Excavated Public Road Material – as above
 - Submission of Property Investigation Report within CoA timeframes - delayed due to flooding and difficulty in meeting specialist qualifications.

INDEPENDENT ENVIRONMENTAL AUDIT (IEA) – 3 Yearly

Consultant endorsed by DPE. The 2019-2021 audit conducted in May 2022 and report submitted to DPE on 18 July 2022 with one (1) non-compliance. Report accepted by DPE noting:

- Driver Induction to include wording for company signage and clean of material.

Auditor comments were: *“The overall outcome of the Audit indicated that compliance is proactively tracked and demonstrated by the Proponent. Compliance records were very well organised and available during this Audit. Relevant environmental and compliance monitoring records were collected and reported as required to provide verification of compliance to MP07-0020 and Environmental Protection License (EPL).”*

SITE MAINTENANCE

Wild Dog Baiting

- There was little interest for a community bait for 2022 dog baiting campaign, only two (2) neighbouring properties participated.
- Baiting commenced in September 2022 with Notification period of 6 months (ending March 2023). One (1) round of baits have been put out with 100% uptake.
- Resident 2 commented that there were difficulties in participating in campaign dog baiting due to roaming domesticated dogs. She advised that she had contacted Council ranger but had not received a response. Council advised they would try and follow-up but outlined that staff were positioned in a different division. Resident 2 also stated it would be good to have some Local Land Services information shared by Council for the community.

Weed Control

- Regular weed control is undertaken in biodiversity areas by the Quarry's Bush Regeneration contractors. In accordance with Bushland Regeneration Plan and Biodiversity Offset Strategy.
- \$65,000 per year allocated to Bush Regen activities. Slightly ahead of schedule overall. All work zones are progressing as planned.
- Koala populations still present on site. Any koala sightings are recorded.
- Zones n2, n3, e5a, e5b, e5c, w4 – in maintenance stage.
- Zone e1 – in follow up stage.
- Bush Regen Monitoring Report Year Three 2021 – completed. Year Four (4) due Jan 2023.
- Rehabilitation Bond – revised & submitted to DPE 18 Oct 2022 (following Independent Environmental Audit).

Additional Other Business

- External audit for ISO certification 22nd and 23rd November 2022:
 - Conducted online.
 - Auditor very happy with management of system and processes.
 - No NCR, 1 minor observation.
 - Best audit result ever achieved

The meeting closed at 6.00 pm. Meetings are scheduled annually, due by December 2023.

ACTION	ACTION OUTCOME	BY WHOM & WHEN
Follow up meeting to address concerns raised on 1 Dec 2022	Additional CCC Meeting Scheduled – 16 February 2023 Objective of this meeting is to enable identified issues to have a mechanism to be addressed	Quarry – February 2023
Nimbin Road Roadworks Material	Progressive reporting to EPA until stockpile removed from site	Council – January 2023
CCC Guidelines	Council to distribute with CCC minutes	Council – February 2023
Development of Addendum Property Investigation Report (notwithstanding consultancy delays)	Council to complete to satisfaction of DPE	Council – 28 February 2023
Additional Vibration Monitoring at 308 Keerrong Road at request of Resident 2	Completed (Dec & Feb Blast)	Council – February 2023
Wild Dog Baiting	To continue until Notification period lapses	Quarry staff – March 2023
Domesticated Dog Roaming Management	Council to liaise with Council Rangers	Council – February 2023
Complaint Register	Council to amend online complaints register to reference May 2022 Blast	Council – February 2023
Koala Data Request from community member	Council to review and respond to community member with available data – response provided	Council – February 2023